

MINUTES  
BOARD OF TRUSTEES  
of the  
SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY  
REGULAR BOARD MEETING  
May 12, 2014

**I. CALL TO ORDER**

The Regular Meeting of the Board of Trustees of the Sussex County Charter School for Technology was held on May 12, 2014 in room 112 of the Sussex County Charter School for Technology, 385 North Church Road, Sparta, New Jersey. The meeting was called to order by Dr. Ed Selby, Board President, at 4:07 p.m. Dr. Selby advised that the meeting had been called in accordance with the Open Public Meetings Act and requested that it be set forth in the minutes.

**II. DECLARATION OF OPEN PUBLIC MEETINGS ACT**

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975, in the New Jersey Herald, the County Superintendent’s Office, and the County Administrator.”

**III. PLEDGE OF ALLEGIANCE**

All persons present participated in the Pledge of Allegiance.

**IV. ROLL CALL**

The following roll call was taken:

<u>Present</u>	<u>Absent</u>
Mrs. Wendie Blanchard	
Mr. Michael Nelms	
Dr. Mary Rapuano	
Dr. Ed Selby	
Mr. Charles Teufert	

Also in attendance were; Estrella Molinet, Business Administrator/Board Secretary ; Barbara Zappile, Supervisor of Curriculum; Jim Baldini, Vice Principal; Lauren Palumbo, School Clinician; Patrick Kane, Facilities Manager. Mrs. Jill Eckel, Principal arrived later.

**V. APPROVAL OF MINUTES**

Mrs. Blanchard made a motion to approve the following minutes:

- Reorganization/Regular Meeting Minutes of April 14, 2014
- Executive Session Minutes of April 14, 2014

Mr. Teufert seconded the motion and the minutes were approved on a unanimous voice vote.

## **VI. CORRESPONDENCE**

- Letter from State Dept. of Education regarding Semi-Waiver.

## **VII. COMMENTS**

A. President's Comments-

B. Committee Reports

- Building and Grounds –

Pat Kane told the Board that the entrance doors on building 1 were going to have the hinges replaced. The hinges failed to function properly and Lowe's will be replacing them.

Air conditioner in the Gym is working properly.

A leak in building 2 was found and stopped.

He is getting quotes from Blue Diamond and Waste Management for Solid Waste and Recycling removal.

He has been getting quotes for re-flooring the Main Office @ \$9,000; hallways in Bldg #1 @ \$12,000; hallways in building #2 @ \$11,000.

- Personnel & Negotiations –

The Board and Mrs. Molinet spoke about the possibilities and the resumes received for the BA position.

- Curriculum & Policy –

There is a list of Policy updates in the agenda today.

- Finance –

None

- Public Relations –

Rick Pressler is almost finished with Swat analysis.

Dr. Selby will be speaking at a Democratic meeting on May 20 @7:30 and he will be talking about the Charter School.

- Technology -

None

C. Board Member Comments

Mr. Teufert spoke about the innovations of doing lessons that the chromebooks will bring to the school with every student having one.

The Board spoke about the Foundation fundraising activities.

D. Faculty Comments

Mrs. Zappile spoke about the possibility of strategic planning members becoming part of the foundation since they have an interest in the school and its direction.

## **VIII. PRINCIPAL'S INFORMATION**

1. Mrs. Eckel reported a fire drill on April 1, 2014 and an Emergency Dismissal Drill on April 30, 2014.
2. Enrollment for the month of April 2013 was 225 students.
3. NJASK testing is over for the year! Three students did not take the test, as their parents kept them home.
4. 50 8th graders will be taking the End of Year Math PARCC testing the beginning of June.
5. Last week was Teacher Appreciation Week - which we celebrate as Staff Appreciation Week. I want to say, once again, what an incredible Staff and Board of Trustees we have.
6. Thursday, 5/29 is Charter Glee Night 6:30. You are invited to see some of our students and other professional
7. The 8th grade trip to Mystic and Project Oceanology left today for their three day class trip and their Lock-in will be Friday 5/30 to Saturday 5/31.
8. Former student, Callie Teufert, worked with a group of 7th and 8th grade girls in "Girl Power Hour" for her Gold Award in Girl Scouts. The program discussed self-esteem, anti-bullying and issues related to moving on to high school.
9. For the second year in a row, the Center for Prevention and Counseling chose to hold its Anti-Bullying Summit meeting at the Charter School. They invited all schools in the county to attend. Charter was the only one in attendance. Teacher Jeanne Sevean, and 6 of her "Peace Pals" and Counselor Lauren Palumbo met to brainstorm "kid-centered" ideas for next year's Summit.

Mrs. Lauren Palumbo, School Clinician, spoke to the Board about good things happening in the school.

- She spoke about the Center for Prevention and Girl Power.
- Peer mentoring with Sussex Tech for 13 students and staff.
- Center for Prevention and the Anti-Bullying meetings.
- The meeting in March with the Center for Prevention, they met with 6<sup>th</sup> grade and worked on 7 habits of highly effective teens, teaching leadership and competency skills.
- Girls circle – made up of 7<sup>th</sup> graders met during Lunch and Foundation courses.
- Self-esteem building group.
- A before and after questionnaire was done at the end of the program and the responses were positive, “feel better about myself, more confidence etc.”
- A boys group was formed called “man cave” about 8 boys participated to the end.
- Helps boys feel better about themselves.

Mrs. Eckel reported to the Board that the Performance Standards had come out today.

**IX. BUSINESS ADMINISTRATOR'S INFORMATION**

Mrs. Molinet and Mr. Kane did a walk-through of the outside of the facility in order to assess some of the summer projects that need to be done. A Safety meeting was conducted this afternoon before the meeting. These meetings help us determine health and safety concerns in the buildings and help us meet our requirements for the Safety grant.

**IX. PUBLIC PARTICIPATION**

**XI. BOARD ACTION ON AGENDA ITEMS**

**BUSINESS RECOMMENDATIONS**

Dr. Selby made a motion for resolutions 1 through 4 to be approved.

1. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of April 30, 2014 in the amount of \$ 3,450.81 to ensure that no line items are over expended, as attached.
2. RESOLVED, that the Board of Trustees approve the bill list for the month ending April 30, 2013 in the amount of \$ 342,219.76 inclusive of April's payroll in the amount of \$190,695.53 as attached.
3. RESOLVED, that the Board of Trustees approve payment of \$54.00/day to St. Clare's Medical Center in Denville for the tutoring of student # 0838 while the student is in in-house treatment. (Estimation – 3 weeks).
4. RESOLVED, that the Board of Trustees approve the 8<sup>th</sup> grade graduation practice and ceremony to be held at the McNeice Auditorium on June 19, 2014 at a cost of \$ 2,250.

Mr. Teufert seconded the motion and resolutions 1 through 4 were approved by a roll call vote. Mrs. Blanchard, yes; Mr. Nelms, yes; Dr. Rapuano, yes; Dr. Selby, yes; and Mr. Teufert, yes.

**EDUCATION**

Mr. Teufert made a motion for resolutions 1 through 5 to be approved.

1. RESOLVED, that the Board of Trustees acknowledge the Discipline report for April, 2014.
2. RESOLVED, that the Board of Trustees acknowledge the HIB report for April, 2014. There was one report of HIB in April. It was investigated and deemed not to be HIB and was dealt with under the school's discipline policy.
3. RESOLVED, that the Board of Trustees approve the 2014-2015 Calendar as attached.
4. RESOLVED, that the Board of Trustees approve 2014-2015 Holiday Calendar

as attached.

5. RESOLVED, that the Board of Trustees approve the Professional Development Plan for 2014-2015.

Dr. Rapuano seconded the motion and resolutions 1 through 5 were approved by a roll call vote. Mrs. Blanchard, yes; Mr. Nelms, yes; Dr. Rapuano, yes; Dr. Selby, yes; and Mr. Teufert, yes.

## **PERSONNEL**

### **POLICY**

Mrs. Blanchard made a motion for resolutions 1 and 2 to be approved.

1. RESOLVED, that the Board of Trustees approve the following new policies as first readings:
  - 4112.2 Certification
  - 4116 Evaluation
  - 4131 Staff development
  - 5145.5 Photographs of Students
  - 9326 Minutes
2. RESOLVED, that the Board of Trustees approve the following policy revisions as first readings:
  - 1100 Communicating with the Public
  - 2131 Lead Person
  - 3327 Relations with Vendors
  - 2224 Non-discrimination & Affirmative Action
  - 4111.1 Non-discrimination & Affirmative Action
  - 5114 Suspension and Expulsion
  - 5131 Conduct and Discipline
  - 5131.1 Harassment, Intimidation and Bullying Policy
  - 5131.5 Vandalism and Violence
  - 5141 Health
  - 5141.4 Child Abuse
  - 5145.4 Equal Educational Opportunity
  - 6121 Non-discrimination & Affirmative Action
  - 6142.10 Acceptable Use of Technology
  - 6145 Athletic and Extra-Curricular Activities
  - 6147.1 Standards of Proficiency
  - 6171.4 Special Education
  - 9200 Orientation and Training of Board Members

Mr. Teufert seconded the motion resolutions 1 and 2 were approved on a unanimous voice vote.

**X. CLOSED SESSION**

**XIII. RETURN TO OPEN SESSION**

**XIV. PUBLIC PARTICIPATION**

**XV. BOARD MEMBER COMMENTS**

Dr. Rapuano commented on having recently spoken to the sister of a former student when she learned that the student had passed away from an overdose.

**XVI. ADJOURNMENT**

There being no further business to come before the Board, it was moved by Mr. Nelms and seconded by Mrs. Blanchard to adjourn at 5:40 p.m.

The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Estrella M. Molinet  
Board Secretary