

MINUTES
BOARD OF TRUSTEES
of the
SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR BOARD MEETING
March 9, 2015

I. CALL TO ORDER

The Regular Meeting of the Board of Trustees of the Sussex County Charter School for Technology was held on March 9, 2015 in room 112 of the Sussex County Charter School for Technology, 385 North Church Road, Sparta, New Jersey. The meeting was called to order by Dr. Ed Selby, Board President, at 4:00 p.m. Dr. Selby advised that the meeting had been called in accordance with the Open Public Meetings Act and requested that it be set forth in the minutes.

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975, in the New Jersey Herald, the County Superintendent’s Office, and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

All persons present participated in the Pledge of Allegiance.

IV. ROLL CALL

The following roll call was taken:

<u>Present</u>	<u>Absent</u>
Wendie Blanchard	
Mr. Michael Nelms arrived at 4:04	
Dr. Mary Rapuano	
Dr. Ed Selby	
Mr. Charles Teufert	

Also in attendance were; Jill Eckel, Principal, Estrella Molinet, Business Administrator/Board Secretary; Barbara Zappile, Elyse Heine and Jill Steffens

V. APPROVAL OF MINUTES

Mr. Teufert made a motion to approve the minutes of January 21, 2015.

Regular Meeting Minutes of January 21, 2015
Executive Meeting Minutes of January 21, 2015

Dr. Selby seconded the motion and the minutes were approved by voice vote.

Mrs. Blanchard made a motion to approve the minutes of February 16, 2015.

Regular Meeting Minutes of February 16, 2015
Executive Meeting Minutes of February 16, 2015

Dr. Rapuano seconded the motion and the minutes were approved by voice vote, 3 yes and 1 abstention.

VI. CORRESPONDENCE

Correspondence was received from the Office of Charter Schools inviting representatives of the Board to go to the Charter School Office for a meeting.

Mr. Teufert and Mrs. Blanchard will attend.

VII. COMMENTS

A. President's Comments

Dr. Selby reported that there would be a closed session today.

B. Committee Reports

- Building and Grounds –

Pat Kane reported that there had been a leak in the Computer Lab today and he and Joe Rocco went up and shoveled the roof.

- Personnel & Negotiations –

A meeting with the CSA of Sussex Tech took place and will be discussed in closed session. There will be a negotiations meeting on Thursday.

- Curriculum & Policy –

None

- Finance –

Mrs. Molinet would like to have a meeting next week before budget is submitted. Scheduled for March 20 at 5:00.

- Public Relations –

None

- Technology-

Report in Principal's Information

C. Board Member Comments

Comment was made regarding their new email addresses they are still trying to get it right.

D. Faculty/ Staff Comments

Question was asked as to how many students were exempted from PARCC testing. Eleven students' parents with notes refused.

E. Presentations- None

VIII. PRINCIPAL'S INFORMATION

Mrs. Eckel reported a Fire Drill on February 27th and an Emergency Evacuation drill on February 11th.

Enrollment for the month of February 2015 was 225 students.

Our graduation fee will be the cost of custodians and insurance.

PNC Wealth Management and the SIFMA Foundation announced that one of Mrs. Sior's 8th grade Math teams took first place in the state of New Jersey's 2014 PNC Christmas Price Index – SIFMA Foundation Stock Market Game Challenge. Congratulations to Chris Schindelar, Zachary Koch, Zach Smolder and Norman Schutte! 1st place winners receive a \$100 gift card for each team member, a \$100 gift card for the teacher, a pizza party for the class and a trophy for the school. Another 8th grade Charter team also placed 3rd in the state: Brianna Gonzalez, Gavin Ferranzano, Staphano Bazzone, Sarah Wyer and Brandon Gamutan. (the 2nd place team was a high school team in the state!)

PARCC infrastructure test last week brought up a few bugs but nothing major. PBA PARCC testing will be March 16, March 17, March 18 for ELA and March 23, March 24 for Math. Nine students' parents signed letters of refusal, so pending the unexpected, we should make our 95% attendance rate.

The Technology Committee met last week. We are going to place 2 chromebooks in every classroom and keep better inventory track of the chromebooks, as students are taking and moving them from their assigned spots. Jim Baldini will begin working one-on-one with teachers to help them incorporate more efficient data collection and technology into their classrooms. We also discussed creating student and teacher data notebooks in google classroom that will allow both teachers and students to better apply data to the learning process.

IX. BUSINESS ADMINISTRATOR'S INFORMATION

The projected Charter School revenues were released. Projections are 181 regular students and 44 special needs make your enrollment of 225. Projected revenue is \$3,622,187.

We are in a much better financial situation this year than last year at this time. If you read the email I received from Rich Pressler you now understand that the 2013-2014 year was the year that we had the largest revenue increase due to the addition of the 25 students. While everyone else's revenue decreased this year, ours increased due to the 13-14 numbers. When the student count is done in October 2015 the numbers may change.

The payout figure to NJCC is being approved today. That will give you additional funds of \$43,000 for next year and beyond.

I am trying to get a payout figure from Build with Purpose but I am not getting a response.

The budget is in process and would like to have a finance meeting if possible sometime in the next 2 weeks to discuss the budget and make any changes before submitting it on March 27th.

X. PUBLIC PARTICIPATION

XI. BOARD ACTION ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

Mrs. Blanchard made a motion for resolutions 1 through 7 to be approved.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending January 31, 2015, as attached.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending January 31, 2015, as attached.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that, as of January 31, 2015, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of January 31, 2015, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending January 31, 2015 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of February 28, 2015 in the amount of \$ 19,939.61 to ensure that no line items are over expended, as attached.
6. RESOLVED, that the Board of Trustees approve the bill list for the month ending February 28, 2015 in the amount of \$ 405,339.31 inclusive of February's payroll in the amount of \$ 198,326.38 as attached.
7. RESOLVED, that the Board of Trustees of the Sussex County Charter School for Technology hereby approves the submission of the grant application for the 2014 Safety Grant Program through the New Jersey Schools Insurance Group's ERIC WEST Subfund for the purposes described in the application, in the amount of \$1,000 for the period July 1, 2015 through June 30, 2016.

Mr. Teufert seconded the motion and resolutions 1 through 7 were approved by a unanimous roll call vote. Mrs. Blanchard, yes; Mr. Nelms, yes; Dr. Rapuano, yes; Dr. Selby, yes; and Mr. Teufert, yes.

EDUCATION

Mr. Teufert made a motion for resolutions 1 through 5 to be approved.

1. RESOLVED, that the Board of Trustees acknowledge the Discipline Summary for February 2015.
2. RESOLVED, that the Board of Trustees approve the range of responses to HIB Reports for February 2015.
3. RESOLVED, that the Board of Trustees approve the following upcoming field trips:

Date	Event	Grade	Location	Chaperones	Cost
March 19 th , 2015	Clean Communities Project at Waterloo Village <i>(See attachment)</i>	8	Waterloo Village	Elise Tooker Nick Fialkowitz Two Parents	No cost to school or students; free lunch provided
TBD week of April 13th	Tour of Thor Labs	21 students from the 7 th & 8 th grades	Thor Labs	Laurie Drake Jason Fritts	No cost to school; cost covered by the American Association of University Women

4. RESOLVED, that Board of Trustees approve the revised 2014-15 School Calendar.
5. RESOLVED, that the Board of Trustees approve Carolyn Sior and Jeanne Sevean to provide 5 hours/week each of home instruction for student #01042. Estimated time 5-6 weeks.

Dr. Rapuano seconded the motion and resolutions 1 through 5 were approved by a unanimous roll call vote. Mrs. Blanchard, yes; Mr. Nelms, yes; Dr. Rapuano, yes; Dr. Selby, yes; and Mr. Teufert, yes.

Mr. Teufert made a motion for resolution 6 to be approved.

6. RESOLVED, that the Board of Trustees approve the submission of the Remedial Plan and Spreadsheet and the Step Action Plan.

Mrs. Blanchard seconded the motion and resolution 6 was approved by a unanimous voice vote.

PERSONNEL

POLICY

XII. CLOSED SESSION

A motion was made by Dr. Rapuano and seconded by Mrs. Blanchard that the Board of Education adopts the following resolution:

BE IT RESOLVED, by the Sussex County Charter School for Technology on this 9th day of March, 2015 at 5:14 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, negotiations, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.
4. Action will not be taken after closed session.

XIII. RETURN TO OPEN SESSION

The meeting was called to public session at 6:02 PM by Mrs. Blanchard and seconded by Dr. Selby.

XIV. PUBLIC PARTICIPATION

XV. BOARD MEMBER COMMENTS

Fifty-seven students had 6 or more A's and had a pizza party.
Question was raised on where the Strategic Plan stood.
The vision and mission statements need to be resolved in spring.

XVI. ADJOURNMENT

There being no further business to come before the Board, it was moved by Mrs. Blanchard and seconded by Mr. Nelms to adjourn at 6:04 p.m.

The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Estrella M. Molinet
Board Secretary