

SPECIAL MEETING MINUTES  
BOARD OF TRUSTEES  
of the  
SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY  
July 28, 2015

**I. CALL TO ORDER**

The Special Meeting of the Board of Trustees of the Sussex County Charter School for Technology was held on July 28, 2015 in room 112 of the Sussex County Charter School for Technology, 385 North Church Road, Sparta, New Jersey. The meeting was called to order by Dr. Ed Selby at 4:05 p.m. Dr. Selby advised that the meeting had been called in accordance with the Open Public Meetings Act and requested that it be set forth in the minutes.

**II. DECLARATION OF OPEN PUBLIC MEETINGS ACT**

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975, in the New Jersey Herald, the County Superintendent’s Office, and the County Administrator.”

**III. PLEDGE OF ALLEGIANCE**

All persons present participated in the Pledge of Allegiance.

**IV. ROLL CALL**

The following roll call was taken:

<u>Present</u>	<u>Absent</u>
Mrs. Wendie Blanchard	
Dr. Mary Rapuano	
Mr. Michael Nelms	
Dr. Ed Selby	
Mr. Charles Teufert	

Also in attendance were Jill Eckel, Administrative Principal; Rich Rennie, Business Administrator/Board Secretary; James Baldini, Vice Principal and Noreen Lazariuk, turnaround specialist.

**V. APPROVAL OF MINUTES**

Mrs. Blanchard made a motion for the minutes to be approved.

- Special Meeting Minutes of June 29, 2015
- Executive Session Minutes of June 29, 2015
- Special Meeting Minutes of July 7, 2015
- Executive Session Minutes of July 7, 2015

Minutes of July 28, 2015

Mr. Nelms indicated that during the June 29<sup>th</sup> meeting, he voted 'yes' to resolution #2, under Personnel. The typographical error was noted by the BA.

Dr. Selby then seconded the motion and the minutes were approved by a voice vote.

At 4:15pm, the board engaged in a dialog with Noreen Lazariuk, regarding the candidacy of Turn-around Specialist.

**VI. CORRESPONDENCE**

None

**VII. COMMENTS**

A. President's Comments

Dr. Selby let the Board know that there will be a need for a closed session, with possible action to be taken.

B. Committee Reports

- Building & Grounds – N/A
- Curriculum & Policy - Mrs. Blanchard has been working on a curriculum evaluation policy handbook, she is going to share with Mr. Eckel.
- Finance – N/A
- Personnel & Negotiations – N/A
- Public Relations – N/A

C. Board Member Comments – N/A

D. Faculty Comments –

Mr. Baldini discussed options for old computer equipment, including e-recycling

E. Presentations - none

**XII. PRINCIPAL'S REPORT**

Mrs. Eckel discussed dates for the probation visit and the renewal visit. She also discussed progress of 2015-2016 enrollment.

**XIII. BUSINESS ADMINISTRATOR'S REPORT**

**XIV. PUBLIC PARTICIPATION – none.**

**XV. BOARD ACTION ON AGENDA ITEMS**

**BUSINESS RECOMMENDATIONS**

Mr. Teufert made a motion for resolutions 1 through 7 to be approved.

1. RESOLVED, that the Board of Trustees approve the Board Secretary’s Report for the month ending June 30, 2015, as attached.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending June 30, 2015, as attached.
3. RESOLVED, that the Board of Trustees approve the motion that the Board Secretary certifies that, as of June 30, 2014, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of June 30, 2015, after a review of the Board Secretary’s monthly financial report and Treasurer of School Monies Report for the period ending June 30, 2015 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School’s financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the attached bill list for the month ending June, 2015 in the amount of \$ 453,072.63 inclusive of the June, 2015 payroll.
6. RESOLVED, that the Board of Trustees approve the recycling of the following computers:

REQUEST TO REMOVE FROM INVENTORY					
yellow sticker	Type	service tag	yellow sticker	Type	Serial Number
293	latitude	72pypd1	466	Samsung Chromebook	928x
288	vostro	9trtwf1	450	samsung Chromebook	689j
47	inspiron 1300	194yzb1	468	samsung Chromebook	456d
295	latitude	63pypd1	461	samsung Chromebook	123f
299	latitude	h1pypd1	702	acer	db9c7600
294	latitude	42pypd1	717	acer	dba77600
390	latitude	d9qx9f1	744	acer	d757600

311	latitude	d3pypd1	567	acer	dd917600
313	latitude	l3pypd1	683	acer	db697600
312	latitude	j3pypd1	669	acer	dd8a7600
46	latitude	83pypd1	613	acer	dd987600
297	vostro	g7y3wfl	no number available	acer	dd807600
303	latitude	22pypd1			
emachine					
304	vostro	4trtwfl			
314	vostro	8qy3wfl			
296	lattitudw	b3pypd1			
310	latitude	d2pypd1			
306	latitude	33pypd1			
68	inspiron 1300	hrnx391			
305	latitude	h2pypd1			
48	inspiron 1300	gb4y7b1			
70	inspiron 1300	drnx391			

7. WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015 has increased the bid threshold amount for school districts whose purchasing agents do not possess a qualified purchasing agent (QPA) certificate, from \$26,000 to \$29,000,

WHEREAS, the Sussex County Charter School For Technology would like to take advantage of the maximum statutory bid threshold amount of \$29,000 for school districts who do not have a qualified purchasing agent;

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees for the Sussex County Charter School for Technology, establishes and sets the bid threshold amount of \$29,000 for the board, and further authorizes Richard Rennie to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate the newly established bid threshold amount.

Mrs. Dr. Rapuano seconded the motion and resolutions 1 through 7 were approved by a roll call vote.

Dr. Selby, yes; Mr. Teufert, yes; Mrs. Blanchard, yes; Mr. Nelms, yes; Dr. Rapuano, yes

## **EDUCATION**

Mrs. Blanchard made a motion for resolution 1 to be approved:

- 1) RESOLVED, that the Board of Trustees approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act - July 1, 2014 - June 30, 2015

Mr. Teufert seconded the motion and resolution 1 was approved by a roll call vote.

Dr. Selby, yes; Mr. Teufert, yes; Mrs. Blanchard, yes; Mr. Nelms, yes; Dr. Rapuano, yes

## **PERSONNEL**

Mr. Teufert made a motion for resolutions 1 be approved.

- 1) RESOLVED, that the Board of Trustees approve the 2015-2016 contract for Auriela Selimi, as Teacher of English /Language Arts Literacy/Teacher of Students with Disabilities, at an annual salary of \$44,321, plus \$3,000, (Step 1, plus Masters).

Mrs. Blanchard seconded the motion and resolution 1 was approved by a roll call vote.

Dr. Selby, yes; Mr. Teufert, yes; Mrs. Blanchard, yes; Mr. Nelms, yes; Dr. Rapuano, yes

## **POLICY**

### **XVI. OLD BUSINESS**

### **XVII. PUBLIC PARTICIPATION – ANY ITEM**

### **XVIII. NEW BUSINESS**

### **XIX. BOARD MEMBER COMMENTS**

Mr. Teufert requested that any resolution on an agenda should have a corresponding number

### **XX. CLOSED SESSION**

A motion was made by Mrs. Blanchard and seconded by Dr. Rapuano that the Board of Education adopts the following resolution:

BE IT RESOLVED, by the Sussex County Charter School for Technology on this 28th day of July, 2015 at 5:30 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve Minutes of July 28, 2015

matters confidential by law, any investigations or tactics or techniques to protect persons or public property, negotiations, litigation, anticipated litigation and attorney-client matters.

2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.

3. This resolution shall take effect immediately.

4. Action may be taken after closed session.

## **XXI. RETURN TO OPEN SESSION**

The meeting was called to public session at 6:15 PM by Mr. Nelms and seconded by Mr. Teufert.

### **PERSONNEL**

- 1) RESOLVED, that the Board of Trustees enter into an employment contract with Noreen Lazariuk to serve in the position as School Turnaround Specialist for the 2015-2016 school year at an annual salary of \$96,000.
- 2) RESOLVED, that the Board of Trustees approve Deirdre Mastandrea to serve in the position of Special Education Supervisor/Disciplinarian for the 2015-2016 school year at an annual salary of \$77,400.

## **XXII. ADJOURNMENT**

There being no further business to come before the Board, it was moved by Mr. Nelms and seconded by Mr. Teufert to adjourn at 6:20 p.m.

The motion was unanimously approved by a voice vote.

Respectfully Submitted,



Richard Rennie  
Board Secretary