

REGULAR MEETING MINUTES
BOARD OF TRUSTEES
of the
SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
August 10, 2015

I. CALL TO ORDER

The Special Meeting of the Board of Trustees of the Sussex County Charter School for Technology was held on August 10, 2015 in room 112 of the Sussex County Charter School for Technology, 385 North Church Road, Sparta, New Jersey. The meeting was called to order by Dr. Ed Selby at 4:00 p.m. Dr. Selby advised that the meeting had been called in accordance with the Open Public Meetings Act and requested that it be set forth in the minutes.

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975, in the New Jersey Herald, the County Superintendent’s Office, and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

All persons present participated in the Pledge of Allegiance.

IV. ROLL CALL

The following roll call was taken:

<u>Present</u>	<u>Absent</u>
Mrs. Wendie Blanchard	
Dr. Mary Rapuano	
Mr. Michael Nelms	
Dr. Ed Selby	
Mr. Charles Teufert	

Also in attendance were Noreen Lazariuk, turnaround specialist, Jill Eckel, Administrative Principal; Rich Rennie, Business Administrator/Board Secretary; James Baldini, Barbara Zappile and Hank Pomerantz

V. APPROVAL OF MINUTES

Mrs. Blanchard made a motion for the minutes to be approved.

Regular Meeting Minutes of July 28, 2015
Executive Session Minutes of July 28, 2015

Mr. Teufert then seconded the motion and the minutes were approved by a voice vote.

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VI. CORRESPONDENCE

Letter of Resignation from Elisabeth Hennion, Teacher of Spanish, as attached.

VII. COMMENTS

A. President's Comments

Dr. Selby asked if we can get a list of upcoming PTO meetings and events, and if anyone would be able to take notes during the next Board Meeting while the Board Secretary is on vacation. He would like to begin investigating "Grading with Standards". He also let the Board know that there will be a need for a closed session, with possible action to be taken.

B. Committee Reports

- Building & Grounds – There will be a formal update on 8/24, but Pat has indicated that there are ongoing water tests.
- Curriculum & Policy – Dr. Rapuano is going to be reviewing curriculum and discussing with Dr. Selby during the next few weeks.
- Finance – none
- Personnel & Negotiations – none
- Public Relations – we are going to identify the best way to promote the school to incoming 6th graders, and come up with an editorial calendar

C. Board Member Comments – none

D. Faculty Comments – none

E. Presentations - none

XII. PRINCIPAL'S REPORT

Jill Eckel, Administrative Principal, reported a Shelter-In-Place on June 16th, 2015, and a Fire Drill on June 17th, 2015.

Enrollment for the month of June 2015 was 225 students.

XIII. BUSINESS ADMINISTRATOR'S REPORT

Accountants from Nisovoccia will be at the school conducting this year's audit the week of September 21st

XIV. PUBLIC PARTICIPATION (Agenda Items Only)

James Baldini and Hank Pomerantz both voiced their displeasure with the position of Vice Principal / Technology coordinator being eliminated. Mr. Baldini will be exercising his bumping rights as a tenured teacher, and accepting the Social Studies teaching position for the 2015-2016 school year.

XV. BOARD ACTION ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

Mr. Teufert made a motion for resolutions 1 through 10 to be approved.

1. RESOLVED that the Board of Trustees approve the Board Secretary’s Report for the month ending July 31, 2015, as attached.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending July 31, 2015, as attached.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that, as of July 31, 2015, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of July 31, 2015, after a review of the Board Secretary’s monthly financial report and Treasurer of School Monies Report for the period ending upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School’s financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of July 2015, in the amount of \$90,207.00 to ensure that no line items are over expended, as attached.
6. RESOLVED, that the Board of Trustees approve the bill list for the month ending in the amount of \$200,764.91, inclusive of payroll, as attached.
7. RESOLVED, that the Board of Trustees approve the submission of the No Child Left Behind (NCLB) Consolidated Formula Subgrant, as follows:

Title I Part A: Basic, Concentration, Targeted & EFIC:	\$20,753
Title I Part A: Neglected	0
<u>Title I Part A: Delinquent</u>	<u>0</u>
Title I TOTAL:	\$20, 753

Title II Part A	2,541
Title III	(473) Waived
<u>Title III – Immigrant</u>	<u>0</u>
Total	\$23,294

8. RESOLVED, that the Board of Trustees approve the submission of IDEA Consolidated 2015-2016 Grant in the amount of \$54,447.
9. RESOLVED, that the Board of Trustees approve the Food Service Delivery Agreement for the 2015-2016 school year, as attached.
10. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending June 30, 2015, as attached.

Mrs. Dr. Rapuano seconded the motion and resolutions 1 through 10 were approved by a roll call vote.

Dr. Selby, yes; Mr. Teufert, yes; Mrs. Blanchard, yes; Mr. Nelms, yes; Dr. Rapuano, yes

EDUCATION

Mrs. Blanchard made a motion for resolutions 1-4 to be approved:

- 1) RESOLVED, that the Board of Trustees acknowledge that there were no incidents of HIB or a Discipline Report to submit for June 2015.
- 2) RESOLVED, that the Board of Trustees approve the Annual Report for 2014-2015, as per attached.
- 3) RESOLVED, that the Board of Trustees approve the attached 2015-16 Home Calendar.
- 4) RESOLVED, that the Board of Trustees approve the following 8th grade field trip,:

Date	Event	Grade	Location	Chaperones	Cost
May 11 th - May 13 th , 2016	Mystic Seaport and Project O (Seaport Life & Biology of Long Island Sound)	8	Mystic, CT	Carolyn Sior, et al., TBD	\$400 per student (including bussing); Responsibility of student/parent; No cost to SCCST

Mr. Teufert seconded the motion and resolutions 1-4 was approved by a roll call vote.
Dr. Selby, yes; Mr. Teufert, yes; Mrs. Blanchard, yes; Mr. Nelms, yes; Dr. Rapuano, yes

PERSONNEL

Ms. Blanchard made a motion for resolutions 1-6 be approved.

- 1) RESOLVED, that the Board of Trustees approve the 2015-2016 contract for Kelly Uschnig as Teacher of Spanish, at the salary of \$47,034.00 (Step 4).
- 2) RESOLVED, that the Board of Trustees approve the hiring of Joy Ismajloski, as a Substitute Teacher on an as needed basis, at the rate of \$75.00 per day.
- 3) RESOLVED, that the Board of Trustees approve the hiring of Christine Kasko, as a Substitute Teacher on an as needed basis, at the rate of \$75.00 per day.
- 4) RESOLVED, that the Board of Trustees approve the hiring of Richard Border, as a Substitute Teacher on an as needed basis, at the rate of \$75.00 per day.
- 5) RESOLVED, that the Board of Trustees approve the hiring of Michael Altmann, as a Substitute Teacher on an as needed basis, at the rate of \$75.00 per day.
- 6) RESOLVED, that the Board of Trustees approve the reimbursement of \$2,400 for 6 graduate credits to Elise Tooker, upon successful completion of the courses, and as per the work agreement.
- 7) Tabled
- 8) Tabled

Dr. Rapuano seconded the motion and resolutions 1-6 were approved by a roll call vote.
Dr. Selby, yes; Mr. Teufert, yes; Mrs. Blanchard, yes; Mr. Nelms, yes; Dr. Rapuano, yes

Ms. Blanchard made a motion for resolutions 7 and 8 to be tabled.

Dr. Rapuano seconded the motion and resolutions 7-8 were tabled by a roll call vote.
Dr. Selby, yes; Mr. Teufert, yes; Mrs. Blanchard, yes; Mr. Nelms, yes; Dr. Rapuano, yes

POLICY

XVI. OLD BUSINESS

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XVII. PUBLIC PARTICIPATION – ANY ITEM

N/A

XVIII. NEW BUSINESS

N/A

XIX. BOARD MEMBER COMMENTS

Mr. Teufert asked how many applications the school received for the school turnaround special, and where the ad seeking applications ran. Ms. Blanchard indicated they received three inquiries, the ad ran in the Star Ledger and NJ Herald.

XX. CLOSED SESSION

A motion was made by Mrs. Blanchard and seconded by Mr. Nelms that the Board of Education adopts the following resolution:

BE IT RESOLVED, by the Sussex County Charter School for Technology on this 10th day of August, 2015 at 4:45 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, negotiations, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.
4. Action may be taken after closed session.

XXI. RETURN TO OPEN SESSION

The meeting was called to public session at 5:35 PM by Dr. Selby and seconded by Mr. Teufert.

PERSONNEL

Coming out of closed session, Mr. Teufert made a motion for resolution 7 to be approved

- 7) RESOLVED, that in order to enhance operational, administrative and economic efficiencies, the Board of Trustees eliminate the position of Vice Principal / Technology Coordinator as of August 11, 2015.

Dr. Rapuano seconded the motion and resolution 7 was approved by a roll call vote.

Dr. Selby, yes; Mr. Teufert, yes; Mrs. Blanchard, yes; Mr. Nelms, yes; Dr. Rapuano, yes

Mr. Teufert made a motion for resolution 8 to be approved

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- 8) RESOLVED, that in order to enhance operational, administrative and economic efficiencies, the Board of Trustees eliminate the position of Supervisor of Curriculum and Instruction as of August 11, 2015.

Dr. Rapuano seconded the motion and resolution 7 was approved by a roll call vote.

Dr. Selby, yes; Mr. Teufert, yes; Mrs. Blanchard, yes; Mr. Nelms, yes; Dr. Rapuano, yes

Additional recommendations from the Board of Trustees coming out of the Closed Session: The Board Secretary will write letters on behalf of the Board of Trustees regarding the decision of the board. Letters will be sent to: The Supervisor of Curriculum and Instruction, the Vice Principal/Technology Coordinator and the non-tenured teacher that will be affected by bumping rights.

XXII. ADJOURMENT

There being no further business to come before the Board, it was moved by Mr. Nelms and seconded by Mr. Teufert to adjourn at 5:40 p.m.

The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Richard Rennie
Board Secretary