

SPECIAL MEETING MINUTES
BOARD OF TRUSTEES
of the
SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
October 26th 2015

I. CALL TO ORDER

The Special Meeting of the Board of Trustees of the Sussex County Charter School for Technology was held on October 26, 2015 in the Gym of the Sussex County Charter School for Technology, 385 North Church Road, Sparta, New Jersey. The meeting was called to order by Mr. Charles Teufert at 7:03 p.m. Mr. Teufert advised that the meeting had been called in accordance with the Open Public Meetings Act and requested that it be set forth in the minutes.

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975, in the New Jersey Herald, the County Superintendent’s Office, and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

All persons present participated in the Pledge of Allegiance.

IV. ROLL CALL

The following roll call was taken:

<u>Present</u>	<u>Absent</u>
Mrs. Wendie Blanchard	
Dr. Mary Rapuano	
Mr. Michael Nelms	
Mr. Charles Teufert	Dr. Ed Selby

Also in attendance: Noreen Lazariuk, Executive Director, Deirdre Mastandrea, Principal; Rich Rennie, Business Administrator/Board Secretary, and Maggie Miller, Board Attorney, Weiner Lesniak LLP.

V. READING OF MISSION STATEMENT

Mr. Teufert read the Mission Statement: “Sussex County Charter School for Technology seeks to provide an educational environment which will enhance learning opportunities through the integrated use of technologies.”

VI. APPROVAL OF MINUTES

Ms. Blanchard made a motion for the minutes to be approved.

- Special Meeting minutes of October 12th, 2015

Dr. Rapuano then seconded the motion and the minutes were approved by a voice vote.

VII. CORRESPONDENCE

Letter of notification for the 2014-2015 NJSIG Safety Grant Award check.

VIII. COMMENTS

A. President's Comments - Dr. Selby was not be present.

B. Committee Reports

- Building and Grounds – n/a
- Personnel & Negotiations – n/a
- Curriculum & Policy – n/a
- Finance – none
- Public Relations – none
- Technology – Exploring options to Century Link for phone / internet. Discussed enhancements to the web-site, to include online application. Mr. Teufert may have one of his programmers work on it.

C. Board Member Comments

The school had its state probation visit, thought it went very well. Thanks to the hard work of all teachers, parents admin and board. The state will be back in January.

D. Student Liaison Comments - none

E. PTO Liaison Comments – Stephanie DePinto; the PTO is looking into meeting dates so a Board Member can join the meetings. Laura will be posting new dates on the school's web-site. On Friday 10/30, there will be a Halloween Party from 7-9. A very big thank you to everyone who attended Ogdensburg Day. We had several teachers and administrators there.

F. Faculty Comments - none

G. Alumni Liaison Comments - none

H. Presentations - none

IX. EXECUTIVE DIRECTOR'S INFORMATION

Discussed State's probation visit and Charter renewal. Importance of continued professional development. The state will be back in late January for the next visit.

X. PRINCIPAL'S INFORMATION

There is an open house planned for November 1st. We will continue to emphasize professional development. Trying to find additional 'passing' time between classes.

XI. BUSINESS ADMINISTRATOR'S REPORT

N/A

XII. PUBLIC PARTICIPATION

Hank Pomerantz: addressed the Board and audience to explain his history with the school. Also discussed Jim Baldini, and his history with the school. Asked about Deirdre Mastandrea's qualifications to be principal.

XIII. BOARD ACTION ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

Ms. Blanchard made a motion for resolutions 1 through 13 to be approved.

1. RESOLVED, that the Board of Trustees approve the Board Secretary's Report for the month ending September 30, 2015, as attached.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending September 30, 2015, as attached.
3. RESOLVED, that the Board of Trustees approve the motion that the Board Secretary certifies that, as of September 30, 2015, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA 18A:19-2, the Board of Trustees certify that as of September 30, 2015, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending September 30, 2015, upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of September, 2015 in the amount of \$119,264 to ensure that no line items are over expended, as attached.
6. RESOLVED, that the Board of Trustees approve the attached bill list for the month ending September 30, 2015 in the amount of \$355,833.06, September's payroll of \$204,187.38.

7. RESOLVED, that the Board of Trustees approve the 2015-2016 Consultative Services Agreement for Meghan Marencik, Occupational Therapist, to provide therapy services to students during the 2015-2016 school year, retroactively, at the rate of \$90 per hour and as outlined in the contract, as per attached.
8. RESOLVED, that the Board of Trustees approve disposal of the following non-repairable laptops/chromebooks:
 - Dell# 10738713565
 - Dell# 24425157853
 - Dell# 8454554317
 - Acer# NXSHEAA0064140DBBD7600
 - Acer# NXSHEAA0064140DB3B7600
 - Acer# NXSHEAA0064140D9F47600
 - Acer# NXSHEAA0064140DB9B7600
9. RESOLVED, that the Board of Trustees approve receipt of the 2014-2015 New Jersey School's Insurance Group (NJSIG) Safety Grant Award check, in the amount of \$1,000, which will allow enhancements to our building safety and security concerns, as per attached.
10. RESOLVED, that the Board of Trustees approve the submission of the 2016 No Child Left Behind (NCLB) Consolidated Formula Subgrant in the following amount:
 - a. Title I Part A, Basic, Concentration, Targeted & EFIG: \$20,753
 - b. Title II Part A: \$2,541
 - c. Total Allocation: \$23,294
11. RESOLVED, that the Board of Trustees approve the submission of the 2015 Individuals with Disabilities Education Act (IDEA) Part B in the amount of \$54,477
12. RESOLVED, that the Board of Trustees approve the REAP Grant Award notification for the 2015-2016 school year in the amount of \$25,831. Award #S358A153261
13. RESOLVED, that the Board of Trustees approve the transfer of \$70,000 from the Maintenance Reserve account to 11-000-261-420-000-000 to be used for the repair of the roof on Building #2.

Dr. Rapuano seconded the motion and resolutions 1 through 13 were approved by a roll call vote. Dr. Selby, absent; Mr. Teufert, yes; Ms. Blanchard, yes; Mr. Nelms, absent; Dr. Rapuano, yes

PERSONNEL

Ms. Blanchard made a motion for resolutions 1 to be approved.

1. RESOLVED, that the Board of Trustees approve the 2015-2016 employment contract for Debra D'Andrea to serve as Maternity Leave Replacement, for the position of Teacher of English Language Arts Literacy, at the prorated salary of \$34,990.50 based on a start date of Wednesday, October 28th, 2015.

Dr. Rapuano seconded the motion and resolution 1 was approved by a roll call vote.

Dr. Selby, absent; Mr. Teufert, yes; Ms. Blanchard, yes; Mr. Nelms, absent; Dr. Rapuano, yes

POLICY

XIV. PUBLIC PARTICIPATION

Stephanie DePinto (PTO president) – would like to include teachers on the email blasts.

XV. NEW BUSINESS

N/A

XV. BOARD MEMBER COMMENTS

N/A

XVI. CLOSED SESSION (IF REQUIRED)

A motion was made by Ms. Blancahrd and and seconded by Dr. Rapuano that the Board of Education adopts the following resolution:

BE IT RESOLVED, by the Sussex County Charter School for Technology on this 26th day of October at 7:25 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, negotiations, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.
4. Action may be taken after closed session.

XVII. RETURN TO OPEN SESSION

The meeting was called to public session at 7:45 PM by Mr. Nelms and seconded by Dr. Rapuano.

XVIII. ADJOURNMENT

There being no further business to come before the Board, it was moved by Mr. Nelms and seconded by Dr. Rapuano to adjourn at 7:46 p.m.

The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Richard Rennie
Board Secretary