

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING MINUTES
December 14th, 2015

I. CALL TO ORDER

The Special Meeting of the Board of Trustees of the Sussex County Charter School for Technology was held on December 14, 2015 in the Gym of the Sussex County Charter School for Technology, 385 North Church Road, Sparta, New Jersey. The meeting was called to order by Dr. Ed Selby at 4:00 p.m. Dr. Selby advised that the meeting had been called in accordance with the Open Public Meetings Act and requested that it be set forth in the minutes.

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975, in the New Jersey Herald, the County Superintendent's Office, and the County Administrator."

III. PLEDGE OF ALLEGIANCE

All present participated in the Pledge of Allegiance

IV. ROLL CALL

	PRESENT	ABSENT
Dr. Edwin Selby (Board President)	√	
Mr. Charles Teufert (Vice President)		√
Ms. Wendie Blanchard	√	
Mr. Michael Nelms	√	
Dr. Mary Rapuano	√	

Also in attendance: Noreen Lazariuk, Executive Director, Deirdre Mastandrea, Principal, Steven Kepnes, Business Administrator/Board Secretary and other members of the public.

V. APPROVAL OF MINUTES

Ms. Blanchard made a motion for the Special Meeting Minutes of November 23, 2015 to be approved.

Mr. Selby then seconded the motion and the minutes were approved by a voice vote.

Ms. Blanchard made a motion for the Executive Session Meeting Minutes of November 23, 2015 to be approved.

Mr. Selby then seconded the motion and the minutes were approved by a voice vote.

VI. CORRESPONDENCE

none heard

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VII. PRESENTATION:

A presentation took place by Andrew Kucinski and Valerie Dolan, of Nisivoccia & Company, LLP, on the Fiscal Year 2014-2015 Audit. There was a focus on the June 30, 2015 Fund Balance.

Mr. Nelms made a motion for the following resolution:

RESOLVED, that the Board of Trustees accept the Audit/Comprehensive Annual Financial Report for the 2014-2015 school year with no recommendations and file the required documentation to the County Department of Education and the State NJ.

Ms. Blanchard seconded the motion and the resolution was approved by a roll call vote.

Dr. Selby, yes; Mr. Teufert, absent; Ms. Blanchard, yes; Mr. Nelms, yes; Dr. Rapuano, yes

VIII. COMMENTS

- A. President's Comments: Dr. Selby informed the public that a revision of the By Laws will be presented.
- B. Committee Reports
 - Building and Grounds
 - Personnel & Negotiations: Ms. Blanchard stated that language changes and terminology will be discussed at upcoming meetings with the Teachers.
 - Curriculum & Policy
 - Finance
 - Public Relations
 - Technology
- C. Board Member Comments: none heard
- D. Faculty/ Staff Comments
- E. Presentations: Rick Pressler from the Charter School Association and Noreen Lazariuk presented the probation site visit summary of October 15, 2015. Discussion followed and questions from the public were addressed. The 2014-2015 PARCC scores were reviewed.

IX. EXECUTIVE DIRECTOR'S INFORMATION

Enrollment for the month of November 2015 was 225 students.

For the month of November 2015, a Fire Drill was held on November 4th, 2015, and a Lock-Down Drill was held on November 25th, 2015.

IX. BUSINESS ADMINISTRATOR'S INFORMATION

- a. Audit Approval

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- b. Fund Balance Status
- c. Revised Budget Deadline

X. PUBLIC PARTICIPATION none heard

XI. BOARD ACTION ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

Ms. Blanchard made a motion for the following resolutions to be approved.

1. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that, as of November 30, 2015, no line item account has been over-expended in violation of NJSA 18A:19-2.

2. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of November, 2015 in the amount of \$ 1,500.00 to ensure that no line items are over expended, as attached.

3. RESOLVED, that the Board of Trustees approve the Check Register for the month ending November in the amount of \$ 420,161.27 inclusive of November's payroll in the amount of \$212,551.41 as attached.

Dr. Rapuano seconded the motion and the resolutions were approved by a roll call vote.
Dr. Selby, yes; Mr. Teufert, absent; Ms. Blanchard, yes; Mr. Nelms, yes; Dr. Rapuano, yes

EDUCATION

Ms. Blanchard made a motion for the following resolutions to be approved.

1. RESOLVED, that the Board of Trustees acknowledge and approve a presentation by Noreen Lazariuk, Executive Director, on the 2014-2015 PARCC (Partnership for Assessment of Readiness for College and Careers) test score results.

2. RESOLVED, that the Board of Trustees acknowledge and approve a presentation by Noreen Lazariuk, Executive Director, on the NJDOE October 15, 2015, Probation Site Visit Summary, as per attached.

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3. Resolved, that the Board of Trustees approve a Purchased Professional Service from Vernon Board of for the use of a Math Coach once per week, at a daily rate (to be determined), pending Vernon Board of Education approval to begin as soon as possible.

Dr. Rapuano seconded the motion and the resolutions were approved by a roll call vote.
Dr. Selby, yes; Mr. Teufert, absent; Ms. Blanchard, yes; Mr. Nelms, yes; Dr. Rapuano, yes

PERSONNEL

POLICY

Dr. Selby made a motion for the following resolution to be approved.

1. RESOLVED, that the Board of Trustees approve the first reading of the recommended changes to ByLaws of Sussex County Charter School for Technology as highlighted in the attachment.

Mr. Nelms seconded the motion and the resolution was approved by a roll call vote.
Dr. Selby, yes; Mr. Teufert, absent; Ms. Blanchard, yes; Mr. Nelms, yes; Dr. Rapuano, yes

XII. PUBLIC PARTICIPATION none heard

XV. BOARD MEMBER COMMENTS none heard

XVI. ADJOURNMENT

There being no further business to come before the Board, it was moved by Mr. Nelms and seconded by Ms. Blanchard to adjourn at 5:04 pm.

The motion was unanimously approved by a voice vote.

Attachments:

NJDOE October 15th, 2015, Probation Site Visit Summary

Respectfully Submitted,

Steven Kepnes
Board Secretary