

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING MINUTES
FEBRUARY 8, 2016

I. CALL TO ORDER

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, the County Superintendent’s Office and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

All present participated in the Pledge of Allegiance

IV. ROLL CALL

	PRESENT	ABSENT
Dr. Edwin Selby (Board President)	√	
Mr. Charles Teufert (Vice President)	√	
Ms. Wendie Blanchard	√	
Mr. Michael Nelms	√	
Dr. Mary Rapuano	√	

Also in attendance: Noreen Lazariuk, Executive Director, Deirdre Mastandrea, Principal, Steven Kepnes, Business Administrator/Board Secretary and other members of the public.

V. APPROVAL OF MINUTES

Ms. Blanchard made a motion for the Regular Meeting Minutes of January 11, 2016 and Closed Session Meeting Minutes of January 11, 2016 to be approved. Dr. Rapuano then seconded the motion and the minutes were approved by a voice vote.

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VI. CORRESPONDENCE

The following was shared with the Board:

Letter of Resignation from Auriela Selimi, Teacher of English/Language Arts
Literacy/Student with Disabilities

VII. COMMENTS

A. President's Comments- Update on progress toward achievement of Board goals

Dr. Selby stated that a focus on instructional methodology was in place during recent Professional Development sessions. He stated that two additional Board Members are now part of the newly approved ByLaws. Interviews will take place with the new members being sworn in at the April Board Meeting.

B. Committee Reports

- Building and Grounds- Update on Capital Projects: Mr. Nelms provided an update regarding the roof project.
- Personnel & Negotiations: Discussion took place regarding scheduling changes and class load.
- Curriculum & Policy: Mrs. Lazariuk stated that a review of the Mathematics curriculum took place and minor revisions were made.
- Finance
- Public Relations
- Technology: Mrs. Lazariuk stated that an upgrade to the bandwidth took place.

C. Board Member Comments

D. Faculty/ Staff Comments

E. Administrative Reports:

- i. Update on progress toward achievement of goals and objectives
- ii. Review Special Education Programs
- iii. Review ELA Programs

F. Student Liaison Comments

G. PTO Liaison Comments: Stephanie DiPinto updated the Board on various programs that were supported by the PTO. She thanked the Board and Administration for all that they do.

H. Presentations

VIII. EXECUTIVE DIRECTOR'S INFORMATION

Enrollment for the month of January 2016 was 225 students.

For the month of January 2016, a Fire Drill was held on January 27th and a Shelter-in-Place Drill was held on January 29th.

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IX. PRINCIPAL'S INFORMATION

Mrs. Mastandrea stated that the National Honors Society criteria will be disseminated to the parents and students. She updated the Board on a visit that she made to another Charter School that is similar to Sussex County Charter School for Technology.

X. BUSINESS ADMINISTRATOR'S INFORMATION

Mr. Kepnes updated the Board regarding the approval time frame for the 2016-2017 budget.

XI. PUBLIC PARTICIPATION

Stephanie DiPinto thanked the Faculty and Staff for all that they do for the students.

XII. BOARD ACTION ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

Mr. Teufert made a motion for the following resolutions:

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending January 31, 2016, as attached.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending January 31, 2016, as attached.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that, as of January 31, 2016, no line item account has been over expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of January 31, 2016 after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A:19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with

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NJSA 18A:22-8.1, for the budgetary transfers for the month of January, 2016 in the amount of \$ 105,300.00 to ensure that no line items are over expended, as attached.

6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending January, 2016 in the amount of \$346,282.74 inclusive of payroll in the amount of \$188,364.18 as attached.
7. RESOLVED, that the Board of Trustees approve removal from inventory of the following non-repairable Acer chrome-books, recycled and decommissioned:

SCCST Chromebook 755DA477600
SCCST Chromebook 728DD5C7600
SCCST Chromebook 571DB9B7600
SCCST Chromebook 746DB4C7600
SCCST Chromebook 681DB9F7600
SCCST Chromebook 707DD6D7600
SCCST Chromebook 679DD5D7600
SCCST Chromebook 608DD457600
SCCST Chromebook 729DA457600
SCCST Chromebook 546DD6F7600

8. RESOLVED, that the Board of Trustees approve the Proposal For Architectural Services with HQW Architects in the amount of \$8,300.00 for Construction Documents & Specifications preparation, Bid Review & Recommendation for Award, and Construction Administration for the roof replacement of approximately 7,700 square feet and authorize Steve Kepnes to place an advertisement and accept bids to be presented to the Board for approval.
9. RESOLVED, that the Board of Trustees approve submission of the NCLB Amendment which incorporates prior year carry-over (unspent) funds into the current year grant in the following amounts:

Title I:	\$2,174	Funds will be utilized to off-set Teacher Salaries
Title II:	\$ 417	Funds will be expended on additional Prof. Development

Dr. Rapuano seconded the motion and the resolutions were approved by a roll call vote.
Dr. Selby, yes; Mr. Teufert, yes; Ms. Blanchard, yes; Mr. Nelms, yes; Dr. Rapuano, yes

EDUCATION

Mr. Teufert made a motion for the following resolutions:

1. RESOLVED, that the Board of Trustees acknowledge that there were no reports of HIB or Discipline to report for January 2016.

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2. RESOLVED, that the Board of Trustees approve a workshop for parents the same evening as the Winter/Spring Dance on March 18th, 2016. The presenter will be Dejaye Botkin, MA/ LPC/NCC, Psychotherapist. The presentation will outline the following topics:

Title: Understanding the Tween-Teen Years

1. What are they thinking? (Urban dictionary, common gaps between kids and adults);
 2. Black and White Thinking (low frustration tolerance and risks including self-injury and suicidal ideation);
 3. The social media addiction;
 4. Bullying and self-esteem;
 5. Teen sexuality (here we will discuss hormones and sexuality including LGBT topics);
 6. Communicating with your teen to improve your relationship;
 7. Q & A.
3. RESOLVED, that the Board of Trustees approve a Winter/Spring Dance to be held on Friday, March 18th, 7:00 p.m. to 9:00 p.m. in the All Purpose Room coordinated by our Parent-Teacher Organization.
4. RESOLVED, that the Board of Trustees approve the following upcoming field trip:

Date	Event	Grade	Location	Chaperones	Cost
3/3/16	Longo Planetarium Space Systems Standards, County College of Morris	7 th	Randolph, N.J.	J. Fritts, Volunteers TBD	\$12/student-no cost to SCCST

Dr. Rapuano seconded the motion and the resolutions were approved by a voice vote.
 Dr. Selby, yes; Mr. Teufert, yes; Ms. Blanchard, yes; Mr. Nelms, yes; Dr. Rapuano, yes

PERSONNEL

Mr. Teufert made a motion for the following resolutions:

1. RESOLVED, that the Board of Trustees approve the hiring of Lindsay Carriera as a Substitute Teacher, as needed, at the rate of \$90 per day.
2. RESOLVED, that the Board of Trustees approve the hiring of Ian Redmond, as Teacher of English/Language Arts Literacy/Students with Disabilities, with a start date of April 4, 2016 through June 30, 2016 at the prorated salary of \$47,034 (Step 4), retroactively.

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3. RESOLVED, that the Board of Trustees acknowledge the dismissal of Kelly Uschnig, Teacher of Spanish.
4. RESOLVED, that the Board of Trustees approve the hiring of Teresa Pauls, as Teacher of Spanish, beginning January 27th, 2016, through June 30th, 2016 at the per diem rate of \$125 per day, retroactively.
5. RESOLVED, that the Board of Trustees approve Carol LaStarza, LDTC/IEP Case Manager, to serve as Substitute Building Administrator and Supervisor in the absence of the Executive Director and Principal.
6. RESOLVED, that the Board of Trustees approve the hiring of Courtney Graziano as Teacher of Mathematics, to begin on April 9, 2016 at a prorated salary of \$62,000.

Dr. Rapuano seconded the motion and the resolutions were approved by a voice vote.
Dr. Selby, yes; Mr. Teufert, yes; Ms. Blanchard, yes; Mr. Nelms, yes; Dr. Rapuano, yes

POLICY

No action items at this time

XIII. NEW BUSINESS

XIV. PUBLIC PARTICIPATION

XV. CLOSED SESSION

Mr. Teufert made a motion at 4:40, to enter into closed session for the purpose of discussing personnel and negotiations. Ms. Blanchard seconded the motion and the motion passed by unanimous voice vote.

XVI. RETURN TO OPEN SESSION

Mr. Teufert made a motion at 5:19, to enter back into open session. Ms. Blanchard seconded the motion and the motion passed by unanimous voice vote.

XVII. BOARD MEMBER COMMENTS

Mr. Teufert requested a different format of the representation of the student data.

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XVIII. ADJOURNMENT

There being no further business to come before the Board, it was moved by Mr. Nelms and seconded by Mr. Teufert to adjourn at 5:21 pm.

The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Steven Kepnes
Board Secretary