

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING MINUTES
September 12th, 2016 7:00 p.m.

I. CALL TO ORDER

The meeting was called to order by Mr. Teufert at 7:00pm

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, the County Superintendent’s Office and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

	PRESENT	ABSENT
Dr. Edwin Selby (Board President)		√
Mr. Charles Teufert (Vice President)	√	
Ms. Wendie Blanchard	√	
Mr. Michael Nelms		√
Dr. Mary Rapuano	√	
Ms. Michelle Syre	√	
Mr. Jason Apter	√	

V. APPROVAL OF MINUTES

Ms. Blanchard made a motion to approve the following meeting minutes, seconded by Mrs. Syre and carried by unanimous voice vote.

Regular Meeting Minutes of August 8th, 2016.
Executive Meeting Minutes of August 8th, 2016.

VI. CORRESPONDENCE

Thank you card from Estrella Molinet, former B.A. for the SCCST.

VII. COMMENTS

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- A. President's Comments
- B. Committee Reports
 - Building and Grounds: Mrs. Lazariuk provided many updates related to projects that were completed during the summer months
 - Personnel & Negotiations: Ms. Blanchard announced the next negotiations meeting and stated that the committee is hopeful that a settlement will soon follow.
 - Curriculum & Policy
 - Finance
 - Public Relations: Ms. Blanchard announced that the first news-letter was sent.
 - Technology
- C. Board Member Comments
- D. Faculty/ Staff Comments
- E. Student Liaison Comments
- F. PTO Comments: Planning is underway for the Halloween dance. Other fund raisers will also take place.
- G. Presentations

VIII. EXECUTIVE DIRECTOR'S INFORMATION

Enrollment for the month of August 2016 was 219 students.

For the month of August 2016, a Shelter-in-Place Drill was held on August 18th and a Fire Drill was held on August 23rd.

IX. MOBILITY UNDER ENROLLMENT

There were 4 transfer students exiting SCCST for the month of August 2016.

X. BUSINESS ADMINISTRATOR'S INFORMATION

Mr. Kepnes stated that Final Expenditure reports will be completed and that additional funding will be realized due to the new students that recently enrolled.

XI. PUBLIC PARTICIPATION

XII. BOARD ACTION ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

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Ms. Blanchard made a motion for the following resolutions to be approved, seconded by Dr. Rapuano and carried by roll call vote.

1. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that, as of August 31, 2016, no line item account has been over-expended in violation of NJSA 18A:19-2.
2. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of August 2016 in the amount of \$1,000 to ensure that no line items are over expended, as attached.
3. RESOLVED, that the Board of Trustees approve the bill list for the month ending August 31, 2016 in the amount of \$139,094.38 inclusive of August 2016 payroll in the amount of \$48,247.65 as attached.
4. RESOLVED, that the Board of Trustees approve the following non-repairable items to be removed from inventory and decommissioned:

Item Name:	Serial(SN) or Fixed Asset(FA) Number:
1. Dell Laptop	291/01081 #88
2. Dell Laptop	292/01075 #84
3. Dell Laptop	787
4. Dell Latitude Laptop	E5530
5. Dell Keyboard	KB212-B
6. GBC Ultima 35 EZ Load Laminator	YD11016H
7. Standard Keyboard (No brand name)	111104615
8. Dell Keyboard	CN-0W7658-37172-53H-02UF
9. Dell Keyboard	CN-0J4628-71616-55U-059G
10. Wireless Charger	T511
11. Bostitch Electric Stapler	02210
12. Mitel 5324 IP Desk Phone	50005664
13. Dell Optiplex 780 Computer	#317 Tag #BD4DXQ1
14. Dell Optiplex 780 Computer	#316 S/N 00186106327698
15. Dell Optiplex 780 Computer	#347 BD3HXQ1
16. Dell Optiplex 790 Computer	#432 0KXGVD
17. Utilitech Wall Timer	#0224879
18. LiteOn AC Adapter	PA-1650-80
19. Miscellaneous Connection Cables	No numbers available
20. Dell Desktop Monitor	#318 CN-0N01VP-64180-117-321S
21. Acer Chromebooks	#616 DB747600 #538 DBA07600

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	#745 DB8A7600 #716 DBCC7600 #743 DB097600 #741 DD997600 #598 DD607600 #588 DA6E7600 #540 DB597600 #721 DB587600
22. Sansa MP3 Players	#s 4; 9; 43; 19; 8; 41; 16; 14; 24; 1; 25; 11; 26; 28; 2317; 3; 7; 8
23. Eclipse MP3 Player	#30
24. Microsoft Intelli Mouse Explorer 3.0	P/N X60972-001
25. Two-drawer Office Cabinet	Drawers Broken; Color – Cherry ; No tag number

5. RESOLVED, that the Board of Trustees approve Lincoln Investment as a vendor in which volunteer payroll deductions can be invested.

EDUCATION

Ms. Blanchard made a motion for the following resolutions to be approved, seconded by Dr. Rapuano and carried by roll call vote.

1. RESOLVED, that the Board of Trustees acknowledge that there were no Discipline Reports for August 2016.
2. RESOLVED, that the Board of Trustees acknowledge that there were no Harassment, Intimidation, and Bullying (HIB) Reports for August 2016.
3. RESOLVED, that the Board of Trustees approve the 2016-2017 STEM Curriculum, as per attached.
4. RESOLVED, that the Board of Trustees approve a 2016-2017 revised Math Curriculum, as per attached.
5. RESOLVED, that the Board of Trustees approve a revised 2016-2017 SCCST School Calendar, as per attached.

PERSONNEL

Ms. Blanchard made a motion for the following resolutions to be approved, seconded by Dr. Rapuano and carried by roll call vote.

1. RESOLVED, that the Board of Trustees approve the hiring of Michael Spina as a Substitute Teacher, for the 2016-2017 school year, on an as needed basis at the rate of \$90 per day.

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2. RESOLVED, that the Board of Trustees approve the hiring of Sandra Adamietz as a Substitute Teacher, for the 2016-2017 school year, on an as needed basis at the rate of \$90 per day.
3. RESOLVED, that the Board of Trustees approve the hiring of Colin Scotti as Family Leave Replacement Teacher of Social Studies, for the 2016-2017 school year, beginning September 1st then duration as needed, at the salary of \$45,207 (Step 2), retroactively.
4. RESOLVED, that the Board of Trustees approve the hiring of Elisabeth Schuman as Part-Time Teacher of Spanish, for the 2016-2017 school year, beginning September 1st at the salary of \$30,585 (3/5th time of Step 5 with Masters), retroactively.
5. RESOLVED, that the Board of Trustees approve the following 2016-2017 stipends to be paid:

Name:	Title:	Amount:
Virginia Van Tassel	Teacher Substitute Calling	\$400
Robin Scheffler	Drama Club	\$2,000
Imogen Myslinski	Literary Magazine	\$2,000
Jeanne Sevean	Peace Pals	\$2,000
Jeanne Sevean	Project Altitude	\$2,000
Michael Schwartz	Robotics Club	\$3,000
Jason Fritts	Science Club	\$2,000
Courtney Graziano	Ski Club	\$2,000
Jaime Reader	Student Council	\$2,000
Jesse Lerch	Yearbook	\$2,000
Nick Fialcowitz	Soccer	\$2,000
Ian Redmond	Cross Country	\$2,000
Nick Fialcowitz	Basketball	\$2,000
Ian Redmond	Basketball	\$2,000
Lauren Palumbo	HIB Specialist	\$2,000
Lauren Palumbo	504 Coordinator	\$3,000

6. RESOLVED, that the Board of Trustees approve the hiring of Janine Frey as a Substitute Teacher, for the 2016-2017 school year, on an as needed basis at the rate of \$90 per day.

POLICY

Ms. Blanchard made a motion for the following resolutions to be approved, seconded by Mr. Apter and carried by roll call vote.

1. RESOLVED, that the Board of Trustees approve the following policies for a second reading, as per attached:

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Policy 2361 - Acceptable Use of Computer Networks/Computers and Resources
Policy 5600 - Student Discipline/Code of Conduct

XIII. NEW BUSINESS

XIV. CLOSED SESSION

Dr. Rapuano made a motion at 7:25, to enter into closed session for the purpose of discussing negotiations. Mrs. Syre seconded the motion and the motion passed by unanimous voice vote.

XV. RETURN TO OPEN SESSION

Mr. Teufert made a motion at 7:55, to enter back into open session.

Ms. Blanchard seconded the motion and the motion passed by unanimous voice vote.

Ms. Blanchard made a motion for the following resolution to be approved, seconded by Dr. Rapuano and carried by roll call vote.

RESOLVED, that the Board of Trustees approve the Executive Director's recommendation to exercise the 60-day separation clause in the contract of Patrick Kane, Facilities Coordinator, beginning September 13, 2016.

XVI. PUBLIC PARTICIPATION

None heard

XVII. BOARD MEMBER COMMENTS

None heard

XVIII. ADJOURNMENT

There being no further business to come before the Board, it was moved by Mrs. Syre and seconded by Ms. Blanchard to adjourn the meeting at 7:56 pm.

The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Steven Kepnes
Board Secretary

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Attachments

Policy 2361 - Acceptable Use of Computer Networks/Computers and Resources
Policy 5600 - Student Discipline/Code of Conduct
2016-2017 STEM Curriculum
2016-2017 Revised Math Curriculum
Thank You Card from Estrella Molinet
Revised 2016-2017 School Calendar