

**SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY**  
**REGULAR MEETING MINUTES**  
*January 9<sup>th</sup>, 2017*

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**I. CALL TO ORDER**

**II. DECLARATION OF OPEN PUBLIC MEETINGS ACT**

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, the County Superintendent’s Office and the County Administrator.”

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

	<b>PRESENT</b>	<b>ABSENT</b>
<b>Dr. Edwin Selby (Board President)</b>		√
<b>Mr. Charles Teufert (Vice President)</b>	√	
<b>Ms. Wendie Blanchard</b>	√	
<b>Mr. Michael Nelms</b>	√	
<b>Dr. Mary Rapuano</b>	√	
<b>Ms. Michelle Syre</b>	√	
<b>Mr. Jason Apter</b>		√

**V. APPROVAL OF MINUTES**

Mrs. Blanchard made a motion to approve the regular meeting minutes, seconded by Mr. Nelms and carried by majority voice vote.

Regular Meeting Minutes of December 12<sup>th</sup>, 2016.

**VI. CORRESPONDENCE**

None heard

**VII. COMMENTS**

A. President’s Comments

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- B. Committee Reports
  - Building and Grounds
  - Personnel & Negotiations
  - Curriculum & Policy
  - Finance
  - Public Relations
  - Technology
- C. Board Member Comments Ms. Blanchard spoke highly of the newsletter
- D. Faculty/ Staff Comments
- E. Student Liaison Comments
- F. PTO Comments
- G. Presentations

**VIII. EXECUTIVE DIRECTOR'S INFORMATION**

Mrs. Lazariuk updated the Board on the various public relations events (Classroom Close-up and post card distribution). She also updated the Board on the plans for the summer STEM Camp.

Enrollment for the month of December 2016 was 215 students.

For the month of December 2016, a Fire Drill was held on December 1st 2016, and a Shelter-in-Place Drill was held on December, 2016.

**IX. BUSINESS ADMINISTRATOR'S INFORMATION**

**X. PUBLIC PARTICIPATION**

A member of the PTO informed the Board that they are preparing for the spring fund raisers

**XI. BOARD ACTION ON AGENDA ITEMS**

**BUSINESS RECOMMENDATIONS**

Mr. Nelms made a motion for the following resolutions to be approved, seconded by Mrs. Syre and carried by roll call vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending November 2016, as attached.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending November 2016, as attached.

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3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that, as of November 30, 2016, no line item account has been over-expended in violation of NJSA 18A:19-2.
  
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of November 30, 2016, after a review of the Board Secretary’s monthly financial report and Treasurer of School Monies Report for the period ending November 30, 2016 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School’s financial obligations for the remainder of the fiscal year.
  
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of December in the amount of \$ 12,300 to ensure that no line items are over expended, as attached.
  
6. RESOLVED, that the Board of Trustees approve the bill list for the month ending December 31, 2016 in the amount of \$402,764.79 inclusive of December payroll in the amount of \$216,892.73 as attached.
  
7. RESOLVED, that the Board of Trustees approve the following non-repairable items be removed from inventory and decommissioned:

ACER	NXSHEAA0064140DA9E7600	
ACER	NXSHEAA0064140D4DD7600	
ACER	NXSHEAA0064140DA227600	
ACER	NXSHEAA0064140D9A17600	
ACER	NXSHEAA0064140DD847600	
ACER	NXSHEAA0064140DD737600	
MARTIN YALE	113361	Paper folder

8. RESOLVED, that the Board of Trustees approve the amended budget taking into consideration revised State Aid as of October 15, 2016 and the Audited Fund Balance ending June 30, 2016

**EDUCATION**

Ms. Blanchard made a motion for the following resolutions to be approved, seconded by Dr. Rapuano and carried by roll call vote.

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RESOLVED, that the Board of Trustees acknowledge that there was 0 incident of HIB to report for December 2016. **(Board Votes to Affirm, Modify or Reject Determination incident from December 2016 Agenda)**

There were 9 Discipline incidents to report.

RESOLVED, that the Board of Trustees approve the following upcoming field trip:

Date	Event	Grade	Location	Chaperones	Cost
	Martin Guitar Tr	8		S. Steinetz,	

RESOLVED, that the Board of Trustees approve the following Professional Development attendance for MaryLou DeCaprio. National Science Teachers Association – Exploring three dimensional Instruction. Saturday February 11, 2017. Cost \$62.95

RESOLVED, that the Board of Trustees approve an Interactive STEM and Leadership Workshop to be held at The Sussex County Charter School. July 10-14, 2017 & July 17-21, 2017. Open to 5<sup>th</sup>, 6<sup>th</sup> or 7<sup>th</sup> grade students. Open to the public. Cost \$200.00 (Information attached)

**PERSONNEL**

Mr. Nelms made a motion for the following resolution to be approved, seconded by Mrs. Syre and carried by roll call vote. Mr. Teufert recused himself from item #1 below.

1. RESOLVED, that the Board of Trustees approve the hiring of Callie Teufert, as a substitute teacher for the 2016-2017 school year at the rate of \$90.00 per day as of December 21, 2016 to June 30, 2017 (retroactively, pending archived fingerprints)

Mr. Nelms made a motion for the following resolutions to be approved, seconded by Dr. Rapuano and carried by roll call vote.

2. RESOLVED, that the Board of Trustees approve the hiring of Daniel Bell, as a part-time custodian for the 2016-2017 school year at the salary of \$11.00 per hour as of December 19, 2016 to June 30, 2017 (retroactively, pending fingerprints)
3. RESOLVED, that the Board of Trustees accept, with regret, the resignation of Ian Redmond, English Language Arts Literacy Teacher., effective January 16, 2017
4. RESOLVED, that the Board of Trustees accept, with regret, the resignation of Jason Kiss Head Custodian/Maintenance effective 12/25/16

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5. RESOLVED, that the Board of Trustees approve the hiring of Dan McMickle as a full time Head Custodian/Maintenance for the 2016-2017 school year at the salary of \$47,000 as of January 9, 2017 to June 30, 2017 (pending archived fingerprints)

Ms. Blanchard made a motion for the following resolution to be approved, seconded by Dr. Rapuano and carried by roll call vote.

6. RESOLVED, that the Board of Trustees approve the hiring of Deborah Haff, to serve as a Learning Disabilities Consultant for the 2016-2017 school year, on an as-needed basis and at the rate of \$62.50 per hour.

**POLICY**

None heard

**XII. PUBLIC PARTICIPATION**

**XIII. BOARD MEMBER COMMENTS**

**XIV. ADJOURNMENT**

There being no further business to come before the Board, it was moved by Mr. Nelms and seconded by Ms. Blanchard to adjourn the meeting at 7:21 pm.

The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Steven Kepnes  
Board Secretary