

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING MINUTES
October 9, 2017

I. CALL TO ORDER

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, the County Superintendent’s Office and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

	PRESENT	ABSENT
Dr. Edwin Selby (Board President)	√	
Mr. Charles Teufert (Vice President)	√	
Mr. Michael Nelms	√	
Dr. Mary Rapuano	√	
Ms. Michelle Syre	√	
Mr. Jason Apter		√
Ms. Stephanie DePinto	√	

V. APPROVAL OF MINUTES

Mrs. DePinto made a motion to approve the following meeting minutes, seconded by Mrs. Syre and carried by a unanimous voice vote.

Regular Meeting Minutes of September 11, 2017.
Executive Session Meeting Minutes of September 11, 2017

VI. CORRESPONDENCE

None Heard

VII. COMMENTS

- A. President’s Comments
- B. Committee Reports.

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- Building and Grounds: Mr. Teufert summarized a few projects including leveling the back field
 - Personnel & Negotiations
 - Curriculum & Policy: Mrs. Lazariuk summarized the wellness committee meeting that took place
 - Finance : A summary of the audit took place
 - Public Relations : Signage was discussed, including lawn signs that can be re-used each year. Other means of advertising was reviewed.
 - Technology
- C. Board Member Comments: Mrs. DePinto spoke highly of back-to-school night.
- D. Faculty/ Staff Comments: The Nitro Bowl fund raiser generated over \$500.00 towards the yearbook.
- E. Student Liaison Comments: Students summarized various programs that are taking place
- F. PTO Comments
- G. Presentations
- Nick Fiacowitz: Appalachian Trail Cross Curricular Project
 - Noreen Lazariuk: PARCC Scores

VIII. EXECUTIVE DIRECTOR'S INFORMATION

Enrollment for the month of September 2017, was 222 students.

For the month of September 2017, a Fire Drill was held on September 12, 2017 at 8:50am.

For the month of September 2017, a Lock Down was held on September 27, 2017 at 8:06am.

X. BUSINESS ADMINISTRATOR'S INFORMATION

XI. PUBLIC PARTICIPATION

XII. BOARD ACTION ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

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Mr. Teufert made a motion for the following resolutions to be approved, seconded by Mrs. Syre and carried by a unanimous roll call vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary’s Report for the month ending August 2017.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending August 2017.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that, as of September 30, 2017 no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of August 31, 2017 , after a review of the Board Secretary’s monthly financial report and Treasurer of School Monies Report for the period ending August 2017 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School’s financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of September 30, 2017 in the amount of \$5,050 to ensure that no line items are over expended, as attached.
6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending September 2017 in the amount of \$365,064.42 inclusive of September 2017 payroll in the amount of \$216,685.63 as attached.
7. RESOLVED, that the Board of Trustees approve that the following non-repairable item be removed from inventory and decommissioned:

Dell	5056572637
Dell	72VMFV1
Dell	HTTMFVI 4669
Dell	2KPSMX1
Dell	52PV242
Acer	DEF7600
Acer	DBC07600
Acer	DDBBA7600
Acer	DBF87600
Acer	CE6A7600
Acer	DB727600
Acer	DBFA7600

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8. RESOVED, that the Board of Trustees approve the amendment request to the NJDOE Charter School Office to increase our enrollment cap from 225 students to 231 students.
9. RESOLVED, that the Board of Trustees approve the Statement of Assurance for the 2016-2017 School Year. (Attached)

EDUCATION

Mr. Teufert made a motion for the following resolutions to be approved, seconded by Dr. Rapuano and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees acknowledge that there were 9 Discipline Reports for September 2017.
2. RESOLVED, that the Board of Trustees acknowledge there were 3 Harassment, Intimidation, and Bullying (HIB) Reports for September 2017.
3. RESOLVED, that the Board of Trustees approve the following Professional Development attendance for Lauren Palumbo. Becoming a Highly Effective School Counselor Workshop at FE, Monday October 16, 2017. Cost \$150.00.
4. RESOLVED, that the Board of Trustees approve the following Professional Development attendance for Lauren Palumbo. Writing Effective HIB Reports at Ramapo College, Thursday December 14, 2017. Cost \$150.00.
5. RESOLVED, that the Board of Trustees acknowledge our gratefulness to Mr. Gary Krauss for donating his time and equipment to provide Security/Parking and Traffic Control to both Back to School Nights.
6. RESOLVED, that the Board of Trustees approve Kelli Frey Certified Pet Therapy Dog to visit the school.
7. RESOLVED, that the Board of Trustees approve the following field trip, retroactively:

Date	Event	Grade	Location	Chaperones	Cost
Oct. 18 th	Anti-Bulling Summit	Peace Pal Club 6-8grade	Sparta HS	Jeanne Sevean	\$150/Bus

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Nov. 14 th	Edgar Allan Poe	8 th Grade	Pax Amicus Castle Theatre	Kotlarz Steffens Sevean	\$16/per student \$360/Bus
Nov. 17 th	NJ Symphony	6 th Grade	Sparta HS	Sior plus (5) chaperones	\$1,000.00 \$150/Bus

Dr. Selby made a motion for the following resolution to be approved, seconded by Mr. Teufert and carried by a unanimous roll call vote.

8. RESOLVED, that the Board of Trustees approve a field trip to the Kalahari resort for team building activities, which will include a report at the November Board meeting.

PERSONNEL

Mr. Nelms made a motion for the following resolutions to be approved, seconded by Mrs. Syre and carried by a unanimous roll call vote. Mr. Teufert abstained.

1. RESOLVED, that the Board of Trustees approve a stipend of \$2,000 to Courtney Graziano , for Yearbook Club.
2. RESOLVED, that the Board of Trustees approve a stipend of \$2,000 to Courtney Graziano , for Cross Country.
3. RESOLVED, that the Board of Trustees approve a stipend of \$2,000 to Courtney Graziano , for Ski Club.
4. RESOLVED, that the Board of Trustees approve the hiring of occupational therapist Meghan Marencik for the 2017-2018 school year \$90.00 per hour, which is not to exceed 4 hours per week. If needed, Occupational Therapy evaluations, which include testing, chart/file review, classroom observations, and report write-up, will be billed at a rate of \$90/hour, as per attached, retroactively
5. RESOLVED, that the Board of Trustees approve the hiring of substitute teacher Sandy Adamietz for the 2017-2018 school year \$90.00 per day.
6. RESOLVED, that the Board of Trustees approve the hiring of substitute teacher Michael Altmann for the 2017-2018 school year \$90.00 per day.
7. RESOLVED, that the Board of Trustees approve the hiring of substitute teacher Nancy Baty for the 2017-2018 school year \$90.00 per day.
8. RESOLVED, that the Board of Trustees approve the hiring of substitute teacher Kristy Bodle for the 2017-2018 school year \$90.00 per day.

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9. RESOLVED, that the Board of Trustees approve the hiring of substitute teacher Danae Dotz for the 2017-2018 school year \$90.00per day.
10. RESOLVED, that the Board of Trustees approve the hiring of substitute teacher Meg Gray-Revoredo for the 2017-2018 school year \$90.00 per day.
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12. RESOLVED, that the Board of Trustees approve the hiring of substitute teacher Lisa Santarpia-Hamler for the 2017-2018 school year \$90.00 per day.
13. RESOLVED, that the Board of Trustees approve the hiring of substitute teacher Michael Spina for the 2017-2018 school year \$90.00per day.
14. RESOLVED, that the Board of Trustees approve the hiring of substitute teacher Heidi Lentini for the 2017-2018 school year \$90.00 per day.
15. RESOLVED, that the Board of Trustees approve the hiring of substitute teacher Jessica McKeever for the 2017-2018 school year \$90.00 per day.
16. RESOLVED, that the Board of Trustees approve the hiring of substitute nurse Jeanne Van Auken for the 2017-2018 school year \$125.00 per day.
17. RESOLVED, that the Board of Trustees approve Therapy Dog, Kelli Frey for the 2017-2018 school year.
18. RESOLVED, that the Board of Trustees approve the consult services of Gus Modla to mentor New Principal, Dr. C Mark Edgerton II for the 2017-2018 school year at a cost of \$1,500.00
19. RESOLVED, that the Board of Trustees approve the leave of absence of Teachers Aid Geraldine Czarkowski, September 1, 2017-May 1, 2018.
20. RESOLVED, that the Board of Trustees approve the hiring of Full-time Classroom Aide, Nicholas P. Russell at a pro-rated salary of \$17,000.
21. RESOLVED, that the Board of Trustees approve the hiring of substitute teacher Callie Teufert for the 2017-2018 school year at \$90.00 per day.

POLICY

Mr. Teufert made a motion for the following resolution to be approved, seconded by Mrs. DePinto and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees approve the Wellness Policy Revision.

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XIII. NEW BUSINESS
None Heard

XIV. CLOSED SESSION: To discuss contractual issues
Mrs. DePinto made a motion at 6:06, to enter into closed session for the purpose of discussing a contractual issues. Mrs. Syre seconded the motion and the motion passed by unanimous voice vote.

XV. RETURN TO OPEN SESSION
Mr. Teufert made a motion at 6:18, to enter back into open session.
Mrs. Syre seconded the motion and the motion passed by unanimous voice vote.

XVI. PUBLIC PARTICIPATION
None heard

XVII. BOARD MEMBER COMMENTS

XVIII. ADJOURNMENT

There being no further business to come before the Board, it was moved by Mr. Nelms and seconded by Dr. Rapuano to adjourn the meeting at 6:19 pm.

The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Steven Kepnes
Board Secretary