

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING AGENDA
November 13, 2017

I. CALL TO ORDER

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, the County Superintendent’s Office and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

	PRESENT	ABSENT
Dr. Edwin Selby (Board President)		
Mr. Charles Teufert (Vice President)		
Mr. Michael Nelms		
Dr. Mary Rapuano		
Ms. Michelle Syre		
Mr. Jason Apter		
Ms. Stephanie DePinto		

V. APPROVAL OF MINUTES

Regular Meeting Minutes of October 9, 2017.
Executive Session Meeting Minutes of October 9, 2017

VI. CORRESPONDENCE

Presentation by Valerie Dolan, Auditor, regarding the 2016-2017 report of the Annual Audit

VII. COMMENTS

- A. President’s Comments
- B. Committee Reports.
 - Building and Grounds

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING AGENDA
November 13, 2017

- Personnel & Negotiations
- Curriculum & Policy
- Finance
- Public Relations
- Technology
- C. Board Member Comments
- D. Faculty/ Staff Comments
- E. Student Liaison Comments
- F. PTO Comments
- G. Presentations
 - NJHS: Kalahari
 - Dr. Schwartz

VIII. EXECUTIVE DIRECTOR'S INFORMATION

Enrollment for the month of October 2017, was 223 students.

For the month of October 2017, a Fire Drill was held on October 20, 2017 at 1:49pm.

For the month of October 2017, a Lock Down was held on October 25, 2017 at 11:27am.

X. BUSINESS ADMINISTRATOR'S INFORMATION

XI. PUBLIC PARTICIPATION

XII. BOARD ACTION ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending September 2017.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending September 2017.

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING AGENDA
November 13, 2017

3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that, as of September 30, 2017, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of September 30, 2017, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending August 2017 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of September 30, 2017 to ensure that no line items are over expended.
6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending October 2017 in the amount of \$512,685.78 inclusive of October 2017 payroll in the amount of \$211,735.81 as attached.

7. RESOLVED, that the Board of Trustees approve that the following non-repairable item be removed from inventory and decommissioned:

Acer	DD647600
Acer	DD9E7600
Acer	DD7F7600
Acer	DB3F7600
Acer	DB2A7600
Acer	B817600
Acer	DBE27600
Acer	DBBF7600
Acer	NXDBC37600
Projector	NP410W
Laser Printer 346	VNBRL5823
Laser Printer 3390	CNLJP03281

8. RESOLVED, that the Board of Trustees accept the First Energy grant of \$1,000.
9. RESOLVED, that the Board of Trustees accept the 2016-2017 Comprehensive Annual Financial Report (CAFR) and authorize Steve Kepnes, Business Administrator to upload all required documents to the NJ Department of Education repository.

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING AGENDA
November 13, 2017

10. RESOLVED, that the Board of Trustees approve the M-1 and related comprehensive maintenance plan for the 2017-2018 school year.

EDUCATION

1. RESOLVED, that the Board of Trustees acknowledge that there were 27 Discipline Reports for October 2017.
2. RESOLVED, that the Board of Trustees acknowledge there were 4 Harassment, Intimidation, and Bullying (HIB) Reports for October 2017.
3. RESOLVED, that the Board of Trustees approve the following Professional Development attendance for Elyse Mirena and Jill Steffens. Tomorrow's classroom today workshop at Rider University, May 18th and 19th 2018. Cost of registration is \$129.00 each.
4. RESOLVED, that the Board of Trustees approve the following Professional Development attendance for Kaitlin Goetchius. Project Read workshop at The College of New Jersey, February 27th and 28th, 2018. Cost of registration is \$554.00.
5. RESOLVED, that the Board of Trustees approve the tuition reimbursement of \$4,515.00 for courses taken at University of New Orleans, to Kaitlin Goetchius, Teacher of Language Arts Education, upon completion of courses, retroactively.

PERSONNEL

1. RESOLVED, that the Board of Trustees approve a stipend of \$2000 to Robin Scheffler, for Drama Club.

POLICY

1. RESOLVED, that the Board of Trustees approve the first read of the Administering an Opioid Antidote. (Attached)

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING AGENDA
November 13, 2017

XIII. NEW BUSINESS

XIV. CLOSED SESSION: To discuss contractual issues

XV. RETURN TO OPEN SESSION

XVI. PUBLIC PARTICIPATION

XVII. BOARD MEMBER COMMENTS

XVIII. ADJOURNMENT

Attachments

5330.04 ADMINISTERING AN OPIOID ANTIDOTE