

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING MINUTES
December 11, 2017

I. CALL TO ORDER

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, the County Superintendent’s Office and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

	PRESENT	ABSENT
Dr. Edwin Selby (Board President)		√
Mr. Charles Teufert (Vice President)	√	
Mr. Michael Nelms	√	
Dr. Mary Rapuano	√	
Ms. Michelle Syre	√	
Mr. Jason Apter		√
Ms. Stephanie DePinto	√	

V. APPROVAL OF MINUTES

Mrs. Syre made a motion to approve the following meeting minutes, seconded by Dr. Rapuano and carried by a unanimous voice vote.

Regular Meeting Minutes of November 13, 2017.
Executive Session Meeting Minutes of November 13, 2017

VI. CORRESPONDENCE

RESOLVED that the Board of Trustees accept the resignation from Michael Nelms at the completion of his present term in March 2018.

RESOLVED that the Board of Trustees accept the resignation from Charles Teufert as of January 2, 2018.

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VII. COMMENTS

- A. President's Comments
- B. Committee Reports.
 - Building and Grounds
 - Personnel & Negotiations An update will take place in closed session
 - Curriculum & Policy
 - Finance
 - Public Relations
 - Technology
- C. Board Member Comments
- D. Faculty/ Staff Comments
- E. Student Liaison Comments
- F. PTO Comments A request took place, to use the building for the for the Spring Dance. The Board was in support.
- G. Presentations
 - NJHS: Kalahari

VIII. EXECUTIVE DIRECTOR'S INFORMATION

Enrollment for the month of November 2017, was 225 students.

For the month of November 2017, a Fire Drill was held on November 3, 2017 at 1:20pm.

For the month of November 2017, a Shelter in Place was held on November 28, 2017 at 8:45am..

X. BUSINESS ADMINISTRATOR'S INFORMATION

XI. PUBLIC PARTICIPATION

XII. BOARD ACTION ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

Mr. Nelms made a motion to approve the following meeting minutes, seconded by Mrs. Syre and carried by a unanimous voice vote.

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1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending October 2017.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending October 2017.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that, as of October 31, 2017, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of October 31, 2017, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending October 31 2017 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of October 31, 2017 in the amount of \$38,010.00 to ensure that no line items are over expended.
6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending October 2017 in the amount of \$363,274.25 inclusive of November 2017 payroll in the amount of \$214,494.22 as attached.
7. RESOLVED, that the Board of Trustees approve that the following non-repairable item be removed from inventory and decommissioned:

Acer	BC776600
Acer	DBA37600
8. RESOLVED, that the Board of Trustees approve that the salary of Cynthia Pappa, School Psychologist be offset by \$35,000 out of IDEA funds, for the 2017-2018 school year.

EDUCATION

Mr. Nelms made a motion to approve the following meeting minutes, seconded by Mrs. DePinto and carried by a unanimous voice vote.

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1. RESOLVED, that the Board of Trustees acknowledge that there were 30 Discipline Reports for November 2017.
2. RESOLVED, that the Board of Trustees acknowledge there were 2 Harassment, Intimidation, and Bullying (HIB) Reports for November 2017.
3. RESOLVED, that the Board of Trustees approve the Spring Dance, sponsored by the PTO to take place on Friday, April 27, 2018 at the Charter School.

PERSONNEL

Mrs. Syre made a motion to approve the following meeting minutes, seconded by Dr. Rapuano and carried by a unanimous voice vote.

1. RESOLVED, that the Board of Trustees approve the hiring of substitute teacher Kylie McGlew for the 2017-2018 school year \$90.00 per day.
2. RESOLVED, that the Board of Trustees approve the hiring of substitute teacher Theresa DeNoia for the 2017-2018 school year \$90.00 per day.

POLICY

Mr. Nelms made a motion to approve the following meeting minutes, seconded by Dr. Rapuano and carried by a unanimous voice vote.

1. RESOLVED, that the Board of Trustees approve the second read of the Administering an Opioid Antidote. (Attached)

XIII. NEW BUSINESS

- XIV. CLOSED SESSION:** To discuss contractual issues and student matters
Dr. Rapuano made a motion at 5:47, to enter into closed session for the purpose of discussing a contractual issues and student matters. Mr. Nelms seconded the motion and the motion passed by unanimous voice vote.

XV. RETURN TO OPEN SESSION

Mrs. DePinto made a motion at 6:08, to enter back into open session.
Mrs. Syre seconded the motion and the motion passed by unanimous voice vote.

XVI. PUBLIC PARTICIPATION

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING MINUTES
December 11, 2017

XVII. BOARD MEMBER COMMENTS

XVIII. ADJOURNMENT

There being no further business to come before the Board, it was moved by Mrs. Syre and seconded by Mrs. DePinto to adjourn the meeting at 6:09 pm.

The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Steven Kepnes
Board Secretary