

**SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY**  
**REGULAR MEETING AGENDA**  
*March 12, 2018*

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**I. CALL TO ORDER**

**II. DECLARATION OF OPEN PUBLIC MEETINGS ACT**

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, the County Superintendent’s Office and the County Administrator.”

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

	<b>PRESENT</b>	<b>ABSENT</b>
<b>Dr. Edwin Selby (Board President)</b>		
<b>Ms. Michelle Syre (Vice President)</b>		
<b>Mr. Michael Nelms</b>		
<b>Dr. Mary Rapuano</b>		
<b>Ms. Lesa McGuinness</b>		
<b>Mr. Jason Apter</b>		
<b>Ms. Stephanie DePinto</b>		

\*Swearing in of new board member, Tom Mitchell

**V. APPROVAL OF MINUTES**

Regular Meeting Minutes of February 12, 2018.  
Executive Session Meeting Minutes of February 12, 2018

**VI. CORRESPONDENCE**

**VII. COMMENTS**

- A. President’s Comments
- B. Committee Reports.

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- Building and Grounds
  - Personnel & Negotiations
  - Curriculum & Policy
  - Finance
  - Public Relations
  - Technology
- C. Board Member Comments  
D. Faculty/ Staff Comments  
E. Student Liaison Comments  
F. PTO Comments  
G. Presentations

**VIII. EXECUTIVE DIRECTOR'S INFORMATION**

Enrollment for the month of February 2018, was 225 students.

For the month of February 2018, a Fire Drill was held on February 27, 2018 at 10:24 am.

For the month of February 2018, a Lock Down in conjunction with the Sparta Police Department was held on February 27, 2018 at 10:10 am.

**X. BUSINESS ADMINISTRATOR'S INFORMATION**

**XI. PUBLIC PARTICIPATION**

**XII. BOARD ACTION ON AGENDA ITEMS**

**BUSINESS RECOMMENDATIONS**

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending January 2018.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending January 2018.

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3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that, as of January 31, 2018, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of January 31, 2018, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending January 31 2018 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of January 31, 2018 in the amount of \$7,220.00 to ensure that no line items are over expended.
6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending February 2018 in the amount of \$27,839.99 and the month of January 2018 in the amount of \$391,465.01, inclusive of Payroll in the amount of \$210,817.84
7. RESOLVED, that the Board of Trustees approve the following non-repairable items be removed from inventory and decommissioned:

ACER	DB737600
DELL	CZPV242

8. RESOLVED, that the Board of Trustees approve the request for waiver of the Special Education Medicaid Initiative (SEMI) requirements, due to the low number of students that qualify for the program. The small revenue anticipated does not justify the higher cost to implement the program.
9. RESOLVED, that the Board of Trustees approve the draft 2018-2019 budget and submission to the State NJ as follows:

APPROPRIATIONS

General Fund Appropriations:	\$3,544,622.10
Debt Service Appropriations:	\$ 309,273.00
Grants	<u>\$ 85,000.00</u>
<b>TOTAL APPROPRIATIONS:</b>	<b>\$3,938,895.10</b>

REVENUE

State Charter School Aid:	\$3,800,525.00
Budgeted Fund Balance:	\$ 53,370.10
Grants	<u>\$ 85,000.00</u>
<b>TOTAL REVENUE:</b>	<b>\$3,938,895.10</b>

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**EDUCATION**

1. RESOLVED, that the Board of Trustees acknowledge there were 1 Harassment, Intimidation, and Bullying (HIB) Reports for February 2018 and 2 Harassment, Intimidation, and Bullying (HIB) investigations from January that were found not to be HIB cases.
2. RESOLVED, that the Board of Trustees approve the Memorandum of agreement between SCCST & Sparta Police Department (MOA).
3. RESOLVED, that the Board of Trustees approve the following field trip, retroactively: Science Bowl 2/23/18 at Princeton with Dr. Schwartz & Mrs. Frey.
4. RESOLVED, that the Board of Trustees approve the Sussex County Charter School for Technology 2018-2019 School Calendar, as per attached.
5. RESOLVED, that the Board of Trustees approve the following upcoming field trip:

<b>Date</b>	<b>Event</b>	<b>Grade</b>	<b>Location</b>	<b>Chaperones</b>	<b>Cost</b>
4/27/18	Martin Guitar	8	Nazareth PA	Steinetz	\$15
5/4/18	Martin Guitar	8	Nazareth PA	Steinetz	\$15

**PERSONNEL**

**POLICY**

1. RESOLVED, that the Board of Trustees approve the second reading of Policy 5200- Attendance.
2. RESOLVED, that the Board of Trustees approve the first reading of Policy 3282- Teaching Staff Members Use of Social Networking Sites.

**XIII. NEW BUSINESS**

**XIV. CLOSED SESSION:**

**XV. RETURN TO OPEN SESSION**

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**XVI. PUBLIC PARTICIPATION**

**XVII. BOARD MEMBER COMMENTS**

**XVIII. ADJOURNMENT**

**Attachments**

5200 Attendance Policy

2018-2019 School Calendar

3282 Teaching Staff Members- Use of Social Networking Sites

MOA – Memorandum of agreement between SCCST & Sparta Police Department