

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING AGENDA
July 9th, 2018

I. CALL TO ORDER

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, the County Superintendent’s Office and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

| | PRESENT | ABSENT |
|--|----------------|---------------|
| Dr. Edwin Selby (Board President) | | |
| Dr. Mary Rapuano (Vice President) | | |
| Mr. Tom Mitchell | | |
| Ms. Michelle Syre | | |
| Ms. Lesa McGuinness | | |
| Mr. Jason Apter | | |
| Ms. Stephanie DePinto | | |

V. APPROVAL OF MINUTES

Regular Meeting Minutes of June 11, 2018.
Executive Session Meeting Minutes of June 11, 2018

VI. CORRESPONDENCE

Email from Rauchbach family (see attachment)

VII. COMMENTS

- A. President’s Comments
- B. Committee Reports.

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- Building and Grounds
 - Personnel & Negotiations
 - Curriculum & Policy
 - Finance
 - Public Relations
 - Technology
- C. Board Member Comments
D. Faculty/ Staff Comments
E. Student Liaison Comments
F. PTO Comments
G. Presentations: Callie Teurfert- Thesis
Dr. Bill Thomas from the NJ Conservatory School

VIII. EXECUTIVE DIRECTOR'S INFORMATION

Enrollment for the month of June 2018, was 225 students.

For the month of June 2018, a Fire Drill was held on June 14, 2018 at 8:35 am.

For the month of June 2018, a Shelter in Place was held on June 19, 2018 at 8:43am.

IX. BUSINESS ADMINISTRATOR'S INFORMATION

X. PUBLIC PARTICIPATION

XI. BOARD ACTION ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending May 2018.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending May 2018.

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3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that, as of May 31, 2018, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of May 31, 2018, after a review of the Board Secretary’s monthly financial report and Treasurer of School Monies Report for the period ending May 31, 2018 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School’s financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of May 31,2018 in the amount of \$144,650.00 to ensure that no line items are over expended.
6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending June 2018 in the amount of \$382,335.53, inclusive of June 2018 payroll in the amount of \$252,603.36.
7. RESOLVED, that the Board of Trustees approve the following non-repairable items be removed from inventory and decommissioned:

| | |
|----------|--------------|
| ACER | DDA77600 |
| DELL | 8Y59B52 |
| Mac mini | C07FK146DD6H |
| Mac mini | C07FK2CWDD6H |
| Mac mini | C07FK1JTDD6H |
| Mac mini | C07FK16KDD6H |
| Mac mini | C07FK1WBDD6H |
| Mac mini | C07FK1KZDD6H |
| Mac mini | C07FK2AYDD6H |
| Mac mini | C07FK16ZDD6H |
| Mac mini | C07FK1KMDD6H |

8. RESOLVED, that the Board of Trustees approve the allocations and submission of the following entitlement grant applications to the State DOE for approval:

| | | |
|-------|----------|----------|
| ESEA: | Title I | \$20,682 |
| | Title II | \$ 3,799 |
| | Title IV | \$10,000 |
| IDEA: | | \$50,093 |

EDUCATION

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1. RESOLVED, that the Board of Trustees acknowledges the Harassment, Intimidation, and Bullying (HIB) Reports for June 2018 and (HIB) investigations for May 2018.
2. Lesa McGuinness- Sustainable NJ report

PERSONNEL

1. RESOLVED, that the Board of Trustees approve Noreen Lazariuk as the School Safety Specialist.
2. RESOLVED, that the Board of Trustees approve Noreen Lazariuk as the School Liaison to the Sparta Police Department.
3. RESOLVED, that the Board of Trustees accepts the resignation of English Language Arts teacher, Elyse Mirena.
4. RESOLVED, that the Board of Trustees approve Michael Bell for ESSA, and IDEA grants writing/administrative assistance at a rate of \$30 per hour.
5. RESOLVED, that the Board of Trustees approve the renewal of contracts, for the following teachers, for SY2018-2019:

| NAME | POSITION | SALARY | STEP |
|----------------------|---------------------------|---------------|-----------------------------------|
| Andersen, Britt | Art | \$58,709 | MA Step 8 |
| Anderson, Nicole | Math | \$51,595 | Step 5 |
| Baldini, James | Social Studies | \$74,068 | Masters Step 20*longevity \$2,000 |
| Bell, Michael | Math | \$66,249 | Step 17 |
| Bowne, Jill | Science | \$58,709 | Masters Step 8 |
| Cruciata, Francesca | Math | \$59,016 | BA Step 11 |
| DeCaprio, Mary Lou | Science | \$53,611 | BA Step 6 |
| Duncan, Jennifer | Science | \$67,983 | Masters Step 16 |
| Fialcowitz, Nicholas | Health/Physical Education | \$53,611 | BA Step 6 *longevity \$1,000 |
| Goetchius, Kaitlin | English | \$56,611 | MA Step 6 |
| Graziano, Courtney | Math | \$66,249 | BA Step 17 |
| Kopycienski, Suzanne | Health/Physical Education | \$66,249 | BA Step 17 *longevity \$1,500 |
| Kotlarz, Hillary | Reading Teacher | \$60,516 | BA+30, Step 11 *long \$1,000 |
| Matschke, Jennifer | Math | \$70,541 | Step 18 |
| McCall, Kyle | English | \$50,616 | BA Step 3 |
| Myslinski, Imogen | Writing | \$59,016 | BA Step 11 *longevity \$1,000 |
| Reader, Jaime | Social Studies | \$52,593 | Step 5*longevity \$1,000 |

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| | | | |
|---------------------|---------------------------|----------|-----------------------------------|
| Scheffler, Robin | ELAL/Disabilities | \$56,611 | Masters Step 6 |
| Schumann, Elisabeth | World Language | \$32,757 | Masters Step 4 |
| Schwartz, Michael | STEM | \$69,249 | MA Step 17 |
| Sevean, Jeanne | Language Arts/Handicapped | \$59,789 | Masters Step 9*longevity \$1,500 |
| Steffens, Jill | Language Arts Literacy | \$65,525 | Masters Step 14*longevity \$1,000 |
| Steinetz, Scott | Music | \$37,515 | BA Step 14 |
| Palumbo, Lauren | School Counselor | \$63,163 | Masters Step 12*longevity \$1000 |
| Muller, Kimberly | Nurse | \$55,660 | BA+30 Step 7*longevity \$1,000 |

6. ESOLVED, that the Board of Trustees approve the following camps teachers for the following stipends:

| | | |
|---|----------------------------|------------------------|
| Drama | Callie Teufert | TBD |
| Stem | Michael Schwartz | TBD |
| Idea to Invention | Ward Fleming Danea Dotz | \$1,000.00 \$450.00 |
| Exploring the Mediums of Art | Britt Andersen | TBD |
| CSI: Forensic Science | Jillian Bowne | TBD |
| Exploring the Greenhouse w/Math&Science | Mary Lou DeCaprio | TBD |
| Creative Writing | Imogen Myslinski | TBD |

7. RESOLVED, that the Board of Trustees approve the following Clubs Teachers for the following stipends:

| Teacher | Club | Stipend |
|---------------------|------------------|----------------|
| Sue Kopycinski | FaceBook Page | \$2,000 |
| Francesca Cruciatia | NJHS | \$2,000 |
| Nick Fialcowitz | Soccer | \$2,000 |
| Nick Fialcowitz | Boys Basketball | \$2,000 |
| Jeanne Sevean | Peace Pals | \$2,000 |
| Courtney Graziano | Cross Country | \$2,000 |
| Courtney Graziano | Ski Club | \$2,000 |
| Kaitlin Goetchius | Girls Basketball | \$2,000 |
| Jaime Reader | Student Council | \$2,000 |
| Hilary Kotlarz | Pet Rescue | \$2,000 |

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| | | |
|-------------------|----------------------------|---------|
| Imogene Myslinski | INK Magazine | \$2,000 |
| Imogene Myslinski | GSA | \$2,000 |
| Britt Andersen | Yearbook/Art & Photography | \$3,000 |
| MaryLou DeCaprio | SWE | \$2,000 |
| Michael Schwartz | Science & Academic Bowl | \$2,000 |
| Michael Schwartz | STEM & Science | \$2,000 |

8. RESOLVED, that the Board of Trustees approve the following salaries for the 2018-2019 school year:

| Employee | 2018-2019 | |
|--------------------------------|------------------|----------|
| Culver - Tech | \$ 21,012.00 | |
| Freeman - Aide | \$ 17,510.00 | |
| Grant -Secretary | \$ 39,552.00 | |
| Green - Aide | \$ 20,678.28 | |
| Harper - Aide | \$ 17,510.00 | |
| Harper-Summer Maint. | \$ 11.33 | per hour |
| Hobson-P/T Custodian | \$ 11.78 | per hour |
| Kepnes - P/T BA/SBA | \$ 33,990.00 | |
| Leatham - Treasurer | \$ 2,185.66 | |
| Martin-Secretary | \$ 42,230.00 | |
| McMickle-Head Maint. | \$ 49,398.80 | |
| Pappa - Psychologist | \$ 36,050.00 | |
| Rowe - Aide | \$ 17,510.00 | |
| Russell - Aide | \$ 17,510.00 | |
| Schofield-P/T Custodian | \$ 11.33 | per hour |
| Virga - Assist. to BA | \$ 53,223.19 | |
| Noreen Lazariuk | \$127,000.00 | |
| Mark Edgerton | \$102,000.00 | |

POLICY

XII. NEW BUSINESS

XIII. CLOSED SESSION:

XIV. RETURN TO OPEN SESSION

XV. PUBLIC PARTICIPATION

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XVI. BOARD MEMBER COMMENTS

XVII. ADJOURNMENT

Attachments