

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING MINUTES
September 9, 2019

I. CALL TO ORDER

Meeting was called to order at 5:03 p.m.

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, and the County Superintendent’s Office and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

IV. ROLE CALL

	PRESENT	ABSENT
Dr. Mary Rapuano (President)	x	
Ms. Stephanie DePinto (Vice President)	x	
Ms. Lesa McGuinness		x
Ms. Anna Burke	x	
Mr. Tom Mitchell		x
Mr. Louis Ruggiero (via phone)	x	
Mr. Jason Apter (via phone) & left at 5:20 pm	x	

V. APPROVAL OF MINUTES

Regular Meeting Minutes of August 12, 2019

VI. CORRESPONDENCE

None

VII. COMMENTS

A. President's Comments

Mrs. Lazariuk informed the Board of the picnic tables donated by the PTO.

B. Committee Reports

- Building & Grounds: Mr. Ruggiero updated the Board about a recent walk through with the lawn contractor to discuss deficiencies taking place with each service being performed, the need for these to be corrected and how much it would cost. It was recommended to get estimates from 2 or 3 other lawn service companies.
- Curriculum/Policy: There are two math teachers who will be on maternity leave this school year. Coverage has already been acquired. This year the school is going to have a variety show instead of a musical due to the timing the director is pregnant. The show will be held in mid December and we are looking at being in the Vo-Tech auditorium.

C. Board Member Comments: None

D. Faculty/ Staff Comments: None

E. Student Liaison Comments: None

F. PTO Comments: None

G. Presentations: None

VIII. SUPERINTENDENT'S INFORMATION

Enrollment for the month of September 2019, was 222 students.

For the month of September 2019, a Fire Drill was held on September 13, 2019 at 1:58 pm.

For the month of September 2019, a Lockdown Drill was held on September 13, 2019 at 2:10 pm.

IX. **BUSINESS ADMINISTRATOR'S INFORMATION** None

X. **PUBLIC PARTICIPATION** None

XI. **BOARD ACTIONS ON AGENDA ITEMS**

BUSINESS RECOMMENDATIONS

Mrs. DePinto made a motion to approve the following items and seconded by Mrs. Burke and carried by a unanimous roll call vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending July 2019.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending July 2019.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that, as of July 31, 2019, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of July 31, 2019, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending July 31, 2019 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of July, 2019 in the amount of \$1,500.00 to ensure that no line items are over expended.
6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending August, 2019 in the amount of \$194,107.05 inclusive of the Payroll for August in the amount of \$61,762.39.

EDUCATION

Mrs. DePinto made a motion to approve the following items, seconded by Mrs. Burke and carried a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees acknowledges the Harassment, Intimidation, and Bullying (HIB) Reports for August 2019 and Investigations for July 2019.
2. RESOLVED, that the Board of Trustees approve the following Professional Development attendance for Lillian MacRae to attend the 8th Annual School/Pediatric Nurse Conference at Newton Medical Center on October 14, 2019 at a cost of \$10.00.
3. RESOLVED, that the Board of Trustees approve the following Professional Development attendance for Nick Fialcowitz to attend Level 3 MovNat Certification from September 11, 2019 to September 16, 2019 at a cost of \$1,250. This 4 day workshop builds on the fundamental techniques and variations covered in Level 1 and 2 certifications. Level 3 techniques are more challenging, and demand more athleticism, physical ability, mental stamina, efficiency, and mindfulness. Upon passing, the Level 3 MovNat Trainer, Nick will have the tools to teach the complete spectrum of Level 3 techniques safely and competently in an indoor or outdoor environment.
4. RESOLVED, that the Board of Trustees accept the New Jersey School Boards Association Insurance Group Safety Grant in the amount of \$2000.00 to be used for Security upgrades the to the Sussex Charter School for Technology.

PERSONNEL

Mrs. DePinto made a motion to approve the following items, seconded by Mrs. Burke and carried a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees approve the following teachers to be compensated \$6500 each, for teaching an additional class: Francesca DeVito, Kaitlin Goethcius, Hillary Kotlarz, Imogen Myslinski, Jillian Schoonover, Jeanne Sevean.

POLICY None

XII. NEW BUSINESS None

XIII. CLOSED SESSION None

XV. PUBLIC PARTICIPATION None

XVI. BOARD MEMBER COMMENTS

Mrs. DePinto asked if the Board will be receiving this year's school activities that is generated by the school climate committee.

XVII. ADJOURNMENT

There being no further business to come before the Board, it was moved by Mrs. DePinto and seconded by Mrs. Burke to adjourn the meeting at 5:38 pm.

The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Kimberly Wettstein
Assistant Board Secretary