

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING MINUTES
July 13, 2020

I. **CALL TO ORDER** - Called to order at 5:07 PM

II. **DECLARATION OF OPEN PUBLIC MEETINGS ACT**

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, and the County Superintendent’s Office and the County Administrator.”

III. **PLEDGE OF ALLEGIANCE**

IV. **ROLE CALL**

| | PRESENT | ABSENT |
|--|----------------|---------------|
| Mr. Tom Mitchell (President) | X | |
| Mrs. Stephanie DePinto (Vice President) | X | |
| Mr. Jason Apter | | X |
| Ms. Anna Burke | X | |
| Mrs. Lesa McGuinness | X | |
| Mr. Louis Ruggiero | | X |

V. **APPROVAL OF MINUTES**

Mrs. DePinto made a motion to approve the following minutes, seconded by Ms. McGuinness and carried by a unanimous voice vote.

Regular Meeting Minutes of June 8, 2020

VI. CORRESPONDENCE None

VII. COMMENTS

- A. President's Comments: The Board retreat went well and there was a lot of good progress made towards the Charters renewal. Mr. Mitchell also commented on the extraordinary efforts made by the teachers to prepare for the new school year in September.
- B. Committee Reports
- Building & Grounds: Met recently to discuss reconfiguration of the front office. There will be a bin placed outside the building if parents need to drop items off during the day/school day. This will help to reduce traffic into the school building and promote social distancing.
 - Curriculum & Policy
 - Finance
 - Technology
 - Personnel & Negotiations
- C. Board Member Comments: None
- D. Faculty/ Staff Comments: None
- E. Student Liaison Comments: None
- F. PTO Comments: None
- G. Presentations:
Reopening Plan - Mrs. Lazariuk spoke about the results from the recent Parent Survey for Septembers Reopening. The Charter school will be using an A/B Week rotation to promote social distancing amongst students and to follow the guidelines established by the New Jersey Department of Education.

VIII. SUPERINTENDENT'S INFORMATION

Mrs. Lazariuk felt the Board Retreat was successful, where the Board worked on goal setting with Rick Pressler.

Mrs. Lazariuk continued to share information about the September reopening plans. Students will keep their Chromebooks and chargers with them and will be able to take them home. Students will not have lockers and will need to bring in

their own materials. Students will be placed into cohorts and will stay with their cohort in one classroom throughout the day. Teachers will travel to the classroom.

Enrollment for the month of June, 2020, was 223 students.

IX. BUSINESS ADMINISTRATOR'S INFORMATION

X. PUBLIC PARTICIPATION

Mrs. Schoonover commended the lead teachers for all the planning and preparation that was made for the summer school academic program. The procedures in place allow for the teachers and students to feel safe.

Mrs. Orsi asked a few questions regarding the reopening and if there would be a Q & A set up for parents. Mrs. Orsi also commented on how appreciative she was to all her daughters teachers during the past few months of remote learning.

Mrs. Janson asked some questions regarding the reopening.

XI. BOARD ACTIONS ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

Mrs. DePinto made a motion to approve the following minutes, seconded by Ms. Burke and carried by a unanimous voice vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending May, 2020.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending May, 2020.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that as of May 31, 2020, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of May 31, 2020, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending May 31, 2020 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4

and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.

5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of May, 2020 in the amount of \$12,433.18 to ensure that no line items are over expended.
6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending June, 2020 in the amount of \$373,889.31 inclusive of the Payroll for June, 2020 in the amount of \$230,209.87.
7. RESOLVED, that the Board of Trustees approve Nisivoccia Certified Public Accountants LLC to conduct the 2019-2020 school year audit.
8. RESOLVED, that the Board of Trustees approve the submission of the Elementary & Secondary Education Act (ESEA) grant with the following allocations:

| | |
|-----------|-------------|
| Title 1: | \$19,456.00 |
| Title II: | \$ 3,908.00 |
| Title IV: | \$10,000.00 |

9. RESOLVED, that the Board of Trustees approve reimbursement to 8th grade families who paid the \$75 deposit and/or incurred any fees not refunded by Gerber Tours in association with the 8th grade Boston Trip scheduled for May, 2020, but did not occur due to the Pandemic. Amount families receive towards the deposit/fees will be correlated to how much money they raised. The money to reimburse families their deposits/fees comes from the money collected through fundraising (ie. donut and pie sales).

EDUCATION

Ms. McGuinness made a motion to approve the following minutes, seconded by Mrs. DePinto and carried by a unanimous voice vote.

1. RESOLVED, that the Board of Trustees accept, modify or reject the Harassment, Intimidation, and Bullying (HIB) Reports for June, 2020 and Investigations for May, 2020.
2. RESOLVED, that the Board of Trustees approve the Comprehensive Equity Plan (CEP) for the 2020-2021 school year. (attached)

3. RESOLVED, that the Board of Trustees approve the Charter School Annual Report.
4. RESOLVED, that the Board of Trustees approve the professional development for Mary Lou DeCaprio to attend the STEM 20 Virtual Conference at a cost of \$47.00.

PERSONNEL

Mrs. DePinto made a motion to approve the following minutes, seconded by Mrs. Burke and carried by a unanimous voice vote.

1. RESOLVED, that the Board of Trustees approve Michael Bell as the Director of Curriculum & Programs (12 month position), starting September 1, 2020 at a yearly salary of \$88,000. (Salary will be prorated for this year)
2. RESOLVED, that the Board of Trustees approve the resignation of physical education teacher Mario Mejia.
3. RESOLVED, that the Board of Trustees approve the Reduction in Force for employee # 29783875.
4. RESOLVED, that the Board of Trustees approve the hiring of substitute nurse Nancy Baty for the 2020-2021 school year at \$150 per day.
5. RESOLVED, that the Board of Trustees approve the hiring of substitute nurse Deb Carr for the 2020-2021 school year at \$150 per day.
6. RESOLVED, that the Board of Trustees approve the hiring of substitute nurse Jeannie VanAukin for the 2020-2021 school year at \$150 per day.
7. RESOLVED, that the Board of Trustees approve the hiring of substitute nurse Carrie Loewrigkeit for the 2020-2021 school year at \$150 per day.
8. RESOLVED, that the Board of Trustees approve the hiring of substitute teacher Theresa DeNoia for the 2020-2021 school year at \$90 per day.

9. RESOLVED, that the Board of Trustees approve the hiring of substitute teacher Lisa Santarpia-Hamler for the 2020-2021 school year at \$90 per day.
10. RESOLVED, that the Board of Trustees approve the hiring of substitute Heidi Lentini for the 2020-2021 school year at \$90 per day.
11. RESOLVED, that the Board of Trustees approve the hiring of substitute teacher Jessica McKeever for the 2020-2021 school year at \$90 per day.
12. RESOLVED, that the Board of Trustees approve the hiring of substitute teacher Mike Sickles for the 2020-2021 school year at \$90 per day.
13. RESOLVED, that the Board of Trustees approve the hiring of substitute teacher Monica Nolan for the 2020-2021 school year at \$90 per day.
14. RESOLVED, that the Board of Trustees approve the reimbursement of tuition credits for Master Program at Kean University, Basic School Law, 3 credits, Summer I, 2019; Computer Applications in Ed. Administration, 3 credits, Summer II, 2019 at Kean University, \$3,000.
15. RESOLVED, that the Board of Trustees approve the reimbursement of tuition credits for Masters Program at Kean University, Management of Educational Finance, 3 credits, Fall 2019; Educational Research, 3 credits, Fall, 2019 at Kean University, \$3,000.
16. RESOLVED, that the Board of Trustees approve the reimbursement of tuition credits for Masters Program at Kean University, Field Administration / Supervision I, 2 credits, Spring 2020, \$1000.
17. RESOLVED, that the Board of Trustees approve the grant writing stipend for Michael Schwartz for the 2020-2021 school year at \$5,000.
18. RESOLVED, that the Board of Trustees approve the social media stipend for Michael Schwartz for the 2020-2021 school year at \$2,000.

XII. NEW BUSINESS None

XIII. CLOSED SESSION None

XV. PUBLIC PARTICIPATION None

XVI. BOARD MEMBER COMMENTS None

XVII. ADJOURNMENT

There being no further business to come before the Board, it was moved by Ms. McGuinness and seconded by Mrs. DePinto to adjourn the meeting at 5:35 pm.

The motion was unanimously approved by a voice vote.

Respectfully submitted,

Kimberly Wettstein
Board Secretary