

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING MINUTES
October 11, 2021

I. CALL TO ORDER @ 5:03 PM

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, and the County Superintendent’s Office and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

IV. ROLE CALL

	PRESENT	ABSENT
Mr. Jason Apter (President)	x	
Ms. Stephanie DePinto (Vice President)	x	
Ms. Anna Burke		x
Mr. Michael Busniak	x	
Ms. Lesa McGuinness	x	
Mr. Garrett Perconti	x	
Mr. Louis Ruggiero		x

Re-administer the Oath of Office to Mr. Ruggiero for another three year term.
(Mr. Ruggiero’s term expired 10/8/21) Mr. Ruggiero was absent, so the Oath of Office will be administered at the next Board of Trustees meeting (November 8, 2021)

V. APPROVAL OF MINUTES

Mrs. DePinto made a motion to approve the following minutes, seconded by Ms. McGuinness and carried by a unanimous voice vote.

Regular Meeting Minutes of September 13, 2021

VI. CORRESPONDENCE - none

VII. COMMENTS

A. President's Comments: Mr. Apter was appreciative of Mrs. Lazariuk staying on top of all the COVID items and making sure Charter was in compliance with mandates regarding masks, vaccines, quarantine, etc...

B. Committee Reports

Buildings & Grounds: Discussed Traffic Safety Study but waiting to speak to the engineer before proceeding. Air Condition replacements are starting in room 111. Water Bottle filling stations will be replacing water fountains. Viking Pest Control and mouse monitoring system. New awning will be installed over the gym door entrance. Discussed School Security Grant used to purchase additional panic buttons and walkie talkies.

Curriculum & Policy: We have a teacher currently taking FMLA. Teacher contract is complete and will now be voted upon by the Board and then signed off by the negotiations team. Updates regarding legal matters. Open House will now be conducted three times instead of once on the first Sunday in November. Will provide more personalized tours and information to be shared.

C. Board Member Comments - none

D. Faculty/ Staff Comments - none

E. Student Liaison Comments - none

F. PTO Comments - none

G. Presentations - none

VIII. SUPERINTENDENT'S REPORT

Mrs. Lazariuk spoke about the first Open House which took place this afternoon. Prospective students and parents were provided more individual attention, saw HAM radio, Robots, 3D printers and microscopes set up. It was a more

personalized experience for those who attended. Standardized testing took place last week (1 hour for math and 1 hour for Language Arts). The testing came from the state and focused on identifying learning loss. Rtl is continuing to move forward at Charter that correlates to the school goals. The math department has been involved in professional development focusing on productive struggle. Language Arts has been working closely with Social Studies, Science and Special Areas to increase and improve cross curricular instruction.

Enrollment for the month of September, 2021, was 225 students.

For the month of September 2021, a Fire Drill was held on September 17, 2021 at 1:00 pm.

For the month of September 2021, a Lock Down Drill was held on September 16, 2021 at 1:10 PM.

IX. BUSINESS ADMINISTRATOR'S REPORT

Mrs. Wettstein reported that the audit is about 99% complete and Charter had a healthy increase to its fund balance. The auditors will come to a future board meeting to report specifics. The Charter School applied for the Charter School Security Grant in the amount of \$20,000 to be used towards purchasing additional panic buttons and walkie talkies. Reminder to newly sworn in members to sign and return their Oath of Office. ESSER III grant money used towards professional development, summer learning, beyond the school day, mental health and for returning to safe school environments.

X. PUBLIC PARTICIPATION (Agenda Items Only) - none heard

XI. BOARD ACTIONS ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

Mrs. DePinto made a motion to approve the following minutes, seconded by Ms. McGuinness and carried by a unanimous voice vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending August, 2021.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending August, 2021

3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that as of August 31, 2021, no line item account has been over-expended in violation of NJSA 18A:19-2.

4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of August 31, 2021, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending August 31, 2021 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.

5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of August, 2021 in the amount of \$4,450 to ensure that no line items are over expended.

6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending September, 2021 in the amount of \$506,632.81 inclusive of the Payroll for September, 2021 in the amount of \$231,522.57.

7. RESOLVED, that the Board of Trustees approve the submission of the Preschool and Charter Security Grant for the amount of \$20,000. Any projects within the grant that exceeds the \$20,000 grant threshold will be paid through a budgetary line item.

8. RESOLVED, that the Board of Trustees approve the contract between The Sussex County Charter School for Technology and The Sussex County Charter School Education Association from July 1, 2021 to June 30, 2024.

9. RESOLVED, that the Board of Trustees approve the decommission of the following items:

Dell Chromebook 412Q4H2	CSFT1068
Dell Chromebook 7JFY962	Dell Chromebook 25K05H2
Dell Chromebook 7ML05H2	Dell Chromebook 69PG5H2
Dell Chromebook 1Y59B52	Dell Chromebook 7FSYKD2
Dell Chromebook 10MLLF2	Dell Chromebook J1MLLF2
Dell Chromebook 88K28B2	Dell Chromebook 3Q625H2

Dell Chromebook 2KPYF2	Dell Chromebook 5DBNB62
Dell Chromebook 1RCJYF2	Dell Chromebook 4169B52
Dell Chromebook 7BMLLF2	Dell Chromebook 6SMLLF2
Dell Chromebook FS62582	Dell Chromebook 95KPYF2
Dell Chromebook 8JMMLF2	Dell Chromebook HGKZ8B2
Samsung 4K9V9FANB17198A	Samsung 4K9V9FANB17587Z
Samsung 4K9V9FANB17326T	Dell Chromebook 27P89C2
Dell Chromebook 5QMMLF2	Dell Chromebook HFKZ8B2
Dell Chromebook 97RRKD2	Dell Chromebook 24TYKD2
Dell Chromebook H62Q4H2	Asus L6NXCXV12XB0525D
Dell Chromebook FB5NB62	

EDUCATION

Mrs. DePinto made a motion to approve the following minutes, seconded by Ms. McGuinness and carried by a unanimous voice vote.

1. RESOLVED, that the Board of Trustees accept, modify or reject the Harassment, Intimidation, and Bullying (HIB) Reports for September, 2021 and Investigations for August, 2021.
2. RESOLVED, that the Board of Trustees approve the 2021-2022 Virtual Learning Plan as required by the NJDOE.

PERSONNEL

Mrs. DePinto made a motion to approve the following minutes, seconded by Ms. McGuinness and carried by a unanimous voice vote.

Upon the recommendation of the Chief School Administrator (Lead Person), to approve the following resolutions:

1. RESOLVED, that the Board of Trustees approve Cindy Pappa, full time School Psychologist, to receive the following Grant Funds to offset her salary (\$82,783/ 7 % of salary), IDEA Professional Services Salary in the amount of \$6,000.

2. RESOLVED, that the Board of Trustees approve Kerry Mulligan, Teacher of Mathematics/Teacher of Students with Disabilities to receive the following Grant Funds to offset her salary (\$54,291/ 22 % of salary), Title 1 Salaries in the amount of \$12,000.
3. RESOLVED, that the Board of Trustees approve Robert Sedlock, Physical Education/Health Teacher to receive the following Grant Funds to offset his salary (\$53,291/ 7 % of salary), Title IV Salaries in the amount of \$3,793.
4. RESOLVED, that the Board of Trustees approve Selena Rokeach-Brown, part time School Counselor, to receive the following Grant Funds to offset her salary (\$27,896/ 100%), CRRSA/ESSER II - Mental Health Grant Salaries in the amount of \$27,896.
5. RESOLVED, that the Board of Trustees approve Corrine McLaughlin, part time Reading/Teacher of Students with Disabilities, to receive the following Grant Funds to offset her salary (\$57,407/ 9.5%), IDEA Salaries in the amount of \$57,407.
6. RESOLVED, that the Board of Trustees retroactively approve Lisa Kevins a leave replacement art teacher from 9/20/21 to 10/8/21 at a rate of \$250 per day.
7. RESOLVED, that the Board of Trustees approve all teachers for home instruction for the 2021-2022 school year at a rate of \$40 per hour.
8. RESOLVED, that the Board of Trustees retroactively approve Hunter Jackson as a substitute custodian for the 2021-2022 school year at a rate of \$15 per hour.
9. RESOLVED, that the Board of Trustees retroactively approve Liz Jackson as a substitute custodian for the 2021-2022 school year at a rate of \$15 per hour.
10. RESOLVED, that the Board of Trustees retroactively approve Giulio Salvator as a part time custodian for the 2021-2022 school year at a rate of \$15 per hour.

11. RESOLVED, that the Board of Trustees approve Bobby Sedlock for the lunch duty stipend for the 2021-2022 school year rate \$2,700.
12. RESOLVED, that the Board of Trustees approve all teachers for substituting an additional class as needed during the 2021-2022 school year at a rate of \$30 per class.
13. RESOLVED, that the Board of Trustees approve all teachers for tutoring as needed during the 2021-2022 school year at a rate of \$40 per hour.
14. RESOLVED, that the Board of Trustees approve all teachers for substitute lunch duty coverage as needed during the 2021-2022 school year at a rate of \$30 per hour.
15. RESOLVED, that the Board of Trustees approve all teachers for Before/After Care coverage as needed during the 2021-2022 school year at a rate of \$30 per hour.

POLICY

XII. NEW BUSINESS

Mr. Busniak mentioned how Sparta and Newton have adopted new policies regarding volunteers and requiring them to show proof of being vaccinated for COVID. This is something which will be brought to the next curriculum and policy subcommittee meeting.

XIII. EXECUTIVE SESSION - none

XV. PUBLIC PARTICIPATION (Non-Agenda Items) - none

XVI. BOARD MEMBER COMMENTS - none

XVII. ADJOURNMENT

There being no further business to come before the Board, it was moved by Mrs. DePinto and seconded by Ms. McGuinness to adjourn the meeting at 5:40 PM.

The motion was unanimously approved by a voice vote.

Respectfully submitted,

Kimberly Wettstein
Board Secretary