

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING AGENDA
January 9, 2023

I. CALL TO ORDER

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, and the County Superintendent’s Office and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

IV. ROLE CALL

	PRESENT	ABSENT
Mr. Jason Apter (President)		
Ms. Stephanie DePinto (Vice President)		
Ms. Anna Burke		
Mr. Mike Busniak		
Ms. Lesa McGuinness		
Mr. Garrett Perconti		
Mr. Lou Ruggiero		

V. APPROVAL OF MINUTES

Regular Meeting Minutes of December 12, 2022

VI. CORRESPONDENCE

VII. COMMENTS

- A. President's Comments
- B. Committee Reports
- C. Board Member Comments
- D. Faculty/ Staff Comments
- E. Student Liaison Comments
- F. PTO Comments
- G. Presentations
Strategic Plan: Dr. Robert Zywicki

VIII. SUPERINTENDENT'S REPORT

Enrollment for the month of December, 2022, was 222 students.

For the month of December 2022, a Fire Drill was held on December 14, 2022 at 9:15 AM.

For the month of December 2022, a Lockdown was held on December 15, 2022 at 10:15 AM.

IX. BUSINESS ADMINISTRATOR'S REPORT

X. PUBLIC PARTICIPATION (Agenda Items Only)

XI. BOARD ACTIONS ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending November, 2022.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending November, 2022.

3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that as of November 30, 2022, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of November 30, 2022, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending November 30, 2022 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A:19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of November, 2022 in the amount of \$1,100.00 to ensure that no line items are over expended.
6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending December, 2022 in the amount of \$333,007.45 inclusive of the Payroll for December, 2022 in the amount of \$229,673.27.
7. RESOLVED, that the Board of Trustees approve the decommission of the following items:

Dell Latitude 3320 - JGRQPG3	
Chromebook 3100 - JOBV5Y2	
ASUS PC Model C433T (no serial number)	

8. RESOLVED, that the Board of Trustees approve petty cash in the amount of \$175.77.

9. RESOLVED, that the Board of Trustees approve the 2022-2023 budget to include the audited fund balance of \$1,442,996 and submit to the State of New Jersey as follows:

APPROPRIATIONS

General Fund Appropriations:	\$4,388,083.80
Debt Service Appropriations:	\$ 288,444.00
Grants:	<u>\$ 494,648.40</u>

TOTAL APPROPRIATIONS: \$5,171,176.20
(*this includes appropriations \$191,511.80 from the 6/30/21 encumbrances)

REVENUE

State Charter School Aide:	\$4,626,527.80
Budgeted Fund Balance:	\$ 50,000.00
Grants:	<u>\$ 494,648.40</u>

TOTAL REVENUE: \$5,171,176.20

10. RESOLVED, that the Board of Trustees approve Allegro Volleyball to use the gym on the following dates (pending proof of insurance):
March 7, 9, 14, 16, 21, 23, 28, 30
April 4, 6, 11, 13, 18, 20, 25, 27
May 2, 4, 9, 11, 16, 18, 23, 25, 30

EDUCATION

1. RESOLVED, that the Board of Trustees accept, modify or reject the Harassment, Intimidation, and Bullying (HIB) Reports for December, 2022 and Investigations for November, 2022.
2. RESOLVED, that the Board of Trustees approve Mike Bell and Kim Wettstein to attend a virtual workshop on Student Recruitment at a cost of \$650.

PERSONNEL

Upon the recommendation of the Chief School Administrator (Lead Person), to approve the following resolutions:

1. RESOLVED, that the Board of Trustees approve Isabella Fazio as a daily substitute teacher (as needed) for the 2022-2023 school year at a rate of \$125 per day. (130-100-106-000-000)

2. RESOLVED, that the Board of Trustees approve Nicholas Fialcowitz to be reimbursed for mileage to and from basketball games for the 2023 season. (000-223-580-000-000)
3. RESOLVED, that the Board of Trustees approve Kaitlyn Chadwick to be reimbursed for mileage to and from basketball games for the 2023 season. (000-223-580-000-000)
4. RESOLVED, that the Board of Trustees approve Michael Leyman as a daily substitute teacher (as needed) for the 2022-2023 school year at a rate of \$125 per day. (130-100-106-000-000)
5. RESOLVED, that the Board of Trustees approve Francesca DeVito as a permanent substitute teacher from December 21, 2022 to February 28, 2023 and a maternity leave replacement from March 1, 2023 to the last day of school at \$62,326 (prorated). (130-100-101-000-000)

POLICY

XII. NEW BUSINESS

XIII. EXECUTIVE SESSION

XV. PUBLIC PARTICIPATION (Non- Agenda Items)

XVI. BOARD MEMBER COMMENTS

XVII. ADJOURNMENT

Next Board Meeting:

Monday, February 13, 2023 @ 5 PM